

SNOWMASS VILLAGE TOWN COUNCIL
REGULAR MEETING AGENDA
DECEMBER 19, 2011

PLEASE NOTE THAT ALL TIMES ARE APPROXIMATE – ITEMS COULD START EARLIER OR LATER THAN THE STATED TIME

CALL TO ORDER AT 4:00 P.M.

Item No. 1: ROLL CALL

Item No. 2: PUBLIC NON-AGENDA ITEMS
(5-minute time limit)

Item No. 3: COUNCIL UPDATES

Item No. 4: REVIEW OF PTRAB EXPECTATIONS AND ACTIONS
(Time: 45 Minutes)
--PTRAB Board.....Page 1

Item No. 5: RESOLUTION NO. 37, SERIES OF 2011 – GRANTS
(Time: 15 minutes)
A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR BUDGETED FOR GRANT CONTRACTS TO THE CHARITABLE AND HUMAN SERVICE ORGANIZATIONS ONLY
ACTION REQUESTED OF COUNCIL: Approve, Modify or Deny
Resolution No. 37, Series of 2011
--Citizen's Grant Review Board.....Page 14

Item No. 6: RESOLUTION NO. 38, SERIES OF 2011 – FTA GRANT
(Time: 5 Minutes)
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SNOWMASS VILLAGE, COLORADO, AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE, AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION.
ACTION REQUESTED OF COUNCIL: Approve, Modify or Deny
Resolution No. 38, Series of 2011
--David Peckler.....Page 20

- Item No. 7:** **RESOLUTION NO. 36, SERIES OF 2011 – EOTC BUDGET**
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SNOWMASS VILLAGE, COLORADO, APPROVING THE INITIAL 2012 BUDGET FOR THE PITKIN COUNTY 1/2 CENT TRANSIT SALES AND USE TAX
(Time: 5 Minutes)
ACTION REQUESTED OF COUNCIL: Approve, Modify or Deny Resolution No. 36, Series of 2011
--David Peckler.....Page 25
- Item No. 8:** **DISCUSSION – POLICY DIRECTION AND RECOMMENDATIONS TO STAFF REGARDING POTENTIAL LAND USE CODE AMENDMENTS TO IMPROVE REVIEW PROCESSES AND PROCEDURES**
(Time: 60 Minutes)
ACTION REQUESTED OF COUNCIL: Discuss and provide direction to staff concerning potential code amendment ideas.
--Chris Conrad.....Page 30
- Item No. 9:** **FOLLOW –UP ON NEXT STEPS FOR CIP PLANNING**
(Time: 30 Minutes)
ACTION REQUESTED OF COUNCIL: Provide direction on proposed next steps
--Hunt Walker.....Page 37
- Item No. 10:** **SECOND READING – ORDINANCE NO. 6, SERIES OF 2011 – MARKETING, GROUP SALES AND SPECIAL EVENTS BOARD**
(Time: 10 Minutes)
AN ORDINANCE AMENDING CHAPTER 2, ARTICLE XIV OF THE TOWN OF SNOWMASS VILLAGE MUNICIPAL CODE, REVISING THE PROVISIONS FOR THE COMPOSITION, POWERS AND DUTIES AND PROVIDING AN ADDITIONAL ADVISORY COMMITTEE FOR THE FOR THE MARKETING, GROUPS SALES AND SPECIAL EVENTS BOARD OF THE TOWN OF SNOWMASS VILLAGE
ACTION REQUESTED OF COUNCIL: Approve, Modify or Deny Second Reading of Ordinance No. 6, Series of 2011
--John Dresser.....Page 40
- Item No. 11:** **MANAGER’S REPORT**
(Time: 10 minutes)
--Russell Forrest.....Page 45

Item No. 12: AGENDA FOR NEXT TOWN COUNCIL MEETING:
• January 9, 2012
.....Page 49

Item No. 13: APPROVAL OF MEETING MINUTES FOR:
• September 19, 2011 – Regular Meeting
• October 3, 2011 – Regular Meeting
.....Page 51

Item No. 14: COUNCIL COMMENTS/COMMITTEE REPORTS/CALENDARS
.....Page 62

Item No. 15: ADJOURNMENT

NOTE: Total time estimated for meeting: Approx 3 hours
(excluding items 1-3 and 12 –15)
ALL ITEMS AND TIMES ARE TENTATIVE AND SUBJECT TO
CHANGE WITHOUT FURTHER NOTICE. PLEASE CALL THE
OFFICE OF THE TOWN CLERK AT 923-3777 ON THE DAY OF
THE MEETING FOR ANY AGENDA CHANGES.

MEMORANDUM

To: Snowmass Village Town Council
From: Snowmass Village Part-time Residents Advisory Board (PTRAB)
Date: December 19, 2011
Re: Council Update

I. WHO WE ARE, WHAT WE DO, HOW WE DO IT

Who We Are

The Part Time Residents Advisory Board (PTRAB) is appointed by the Snowmass Village Town Council to serve as a liaison between the Town Council and the Town's part-time, non-voting, property owning residents. The seven-member Advisory Board is comprised of part-time residents, three of whom represent condominium owners, two of whom represent single-family homeowners, and two of whom are at-large representatives.

What We Do

The mission of the PTRAB is defined by ordinance [No. 09, Series 2005; No. 12, Series 2008], which states that the Advisory Board is to "...provide a mechanism of communication and education between [part-time residents] and the Town..." and "...provide input on issues to assist the Town Council in the establishment of Town policy."

How We Do It

The Board meets year-round via monthly telephone conference call. In January and July we hold meetings in Snowmass Village. These are broadcast on Comcast Cable Channel 11 and available for real-time or post-time viewing via the PTRAB webpage: <http://www.tosv.com/sitepages/pid190.php>. Also on the webpage are notes from conference calls, contact information for current Advisory Board members, and other PTRAB documents.

PTRAB members attend Town Council and other board and commission meetings when Board members are in Snowmass, and occasionally via telephone conference calls and Skype. Additionally, PTRAB has hosted an information table at the Thursday night concerts during the summer season and has hosted receptions for part-time residents in conjunction with the summer or winter meetings.

II. HISTORY

By Ordinance No. 9 Series of 2005, Town Council established the Snowmass Village Second Homeowners Advisory Board and specified its duties, as excerpted below. By Ordinance No. 12 Series of 2008, Town Council amended the advisory board's name to Part-Time Residents Advisory Board and amended the qualifications to increase the length of time a member may reside in the village from five months to six months. These ordinances are codified in Municipal Code Chapter 2, Article XV, as excerpted below. (*See also* APENDIX A)

ORDINANCE NO. 09 - SERIES OF 2005

AN ORDINANCE ESTABLISHING THE SNOWMASS VILLAGE SECOND HOMEOWNERS ADVISORY BOARD AND SPECIFYING ITS DUTIES.

WHEREAS, the Town Council desires to solicit the input of second homeowners on a variety of issues to assist the Town Council in the establishment of Town policy;

WHEREAS, the Town Council believes that input from second homeowners can provide broad-based experience and knowledge of the issues; and

WHEREAS, the Town Council believes that input from second homeowners is important on issues before the Town....

**MUNICIPAL CODE
CHAPTER 2 - ADMINISTRATION AND PERSONNEL
ARTICLE XV - Part-Time Residents Advisory Board**

Sec. 2-336. Establishment.

An advisory Part-Time Residents Advisory Board is hereby created by the Town Council to carry out such duties as directed by the Town Council and generally to provide a mechanism of communication and education between owners of residential real property in the Town who reside part time in the Town and the Town Council. (Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-339. Meetings.

The Part-Time Residents Advisory Board will meet a minimum of twice a year within the Town. (Ord. 09-2005 §1; Ord. 12-2008 §1)

III. MISSION STATEMENT

To provide input on local issues in order to assist Town Council in the establishment of Town policy and to provide and facilitate communication and education between owners of Snowmass Village residential property who reside in the Village on a part-time basis and the Town Council, Town Staff, other Town boards and the community at large.

IV. MEMBERS

PTRAB is a working Board dedicated to improving Snowmass Village. Current and former PTRAB members have owned residential properties in several complexes and homeowner associations. They hail from many different states. They have a broad range of backgrounds; many hold graduate and professional degrees; and all have broad and deep experience in their fields, including business, development, law, health, academia, research, and non-profits. Members are strongly committed to, and

invested in, the community; they have served on other town boards/committees, serve and have served on local non-profit corporation boards, and at least one has worked for a local non-profit corporation. Most current and former members have been part of the Snowmass Village community for decades; some have children who are third generation part-time residents.

Since its establishment in 2005, the following community members have served on PTRAB:

CURRENT	CATEGORY	TERM EXPIRES
Greer Fox	condo	12/31/11 ^a
Victor Rauch	at-large	12/31/11 ^a
George Bletsas	at-large	12/31/11 ^b
Colleen Doyle	condo	12/31/11 ^b
John Barrett	at-large	12/31/12
Mel Blumenthal	condo	12/31/12
John Michelman	single family	12/31/12
		^a reapplying; ^b not reapplying
FORMER		
Mery Butler		
Dafri Estes		
Tom Guggenheim		
Larry Sherman		
Robert Sirkus		
PTRAB LIAISON		
Rick Griffin		

V. ACCOMPLISHMENTS

A. Early Accomplishments.

The Board was established in mid-2005. Although created via Ordinance by Council and given certain duties, as excerpted above, from the start its members were responsible for and succeeded in:

1. Developing a mission statement, which is deeply rooted in Council’s language and intent as embodied in Ordinance No. 9, Series of 2005.
2. Establishing a governance structure.
3. Developing a meeting structure and strategies.
4. Establishing communication strategies.
5. Identifying constituents and issues.
6. Setting goals and objectives.
7. Creating and raising awareness of Town Council initiatives and community issues.
8. Building relationships.
9. Creating, and beginning to implement, a work plan, and revising it over time.

B. Further Accomplishments and Growth.

In the past 6 ½ years, there has been a balance of returning PTRAB members and new PTRAB members, providing synergy with continuity and experience *plus* fresh perspectives and diverse backgrounds. This has helped PTRAB to continue to achieve its mission while refining and revising its goals and objectives to better serve the community. Over time, the Board has overcome challenges and continued to grow its accomplishments.

1. Overcame Lack of “Face Time” Challenges. Via conference phone, Granicus streaming and archived video, and email, PTRAB developed mechanisms for successfully overcoming the difficulties of a lack of “face time” among board members (i.e., members in different time zones and different locations, not being on location, and different members in Snowmass Village at different times).

PTRAB’s ability to overcome these difficulties belies the belief often held by resident-only boards/commissions/committees that it is difficult, if not impossible, to work together and achieve goals and objectives when not in the same room (much less the same town) at the same time. Because of PTRAB’s success, other town boards and committees have successfully used the same mechanisms to allow not only part-time resident participation, but also other community members to participate while out of town.

2. Developed Strategies for Meeting and Working Together.

- a. Decision-Making.

- i. Consensus is the preferred mode of Board decision-making, reached usually in discussion during meetings and extensive email interaction among members.
- ii. The Board often takes public positions on issues of concern to part-time residents. When drafting position papers or letters, different Board members take on responsibility for writing and circulating an initial draft, which is edited by other members, until a version is accomplished that all members can approve. In cases of split opinions among the Board, it has been Board practice to reflect those differences in any letter or position that the Board takes, so that the Board can speak with one voice.

- b. Regular Board Meetings.

- i. The Board meets regularly each month via conference call and/or in person, usually with 90-100% participation, to discuss new business, follow-up on old business, and re-visit perpetual agenda issues.
- ii. Regular meetings are typically preceded and followed by email conferencing.

- c. Semi-Annual Meetings.

- i. The Board holds semi-annual meetings (and sometimes receptions) in town – in winter and summer – to actively engage part-time residents in

a dialogue with PTRAB and the larger community, to bring together sometimes seemingly disparate members of our community, and to personally communicate local information.

- ii. Attendance at semi-annual PTRAB meetings has grown slowly and fluctuates with the content of the agenda.
- iii. Semi-annual meetings are often streamed live and archived on the web through Granicus, allowing broader access for those unable to attend in person.

3. Developed Strategies for Identifying and Understanding Part-Time Residents and Issues of Concern to Them.

- a. Board members developed and continue to strengthen linkages, or relationships, with multiple stakeholders and constituents, in part to identify part-time residents and issues of concern to them. (See also V. ACCOMPLISHMENTS, C. Communicating and Developing Linkages and Relationships)
- b. The Board commissioned Dr. Greer Fox to provide, and who graciously did so at no cost, an analysis of and report based on the results of the Snowmass Village (CO) Community Survey conducted during summer 2007 by RRC Associates of Boulder, CO.
 - i. This report has been invaluable to PTRAB in identifying part-time residents; developing a profile of part-time residents (i.e., age, tenure, lifestyle); and in understanding their attitudes about the community, concern for community issues, their preferences for community amenities and services, and their attitudes about the future (all of which are remarkably similar to those of the full-time residents, except perhaps in the part-time residents strong and repetitive call for inclusivity within the community).
 - ii. This report, along with underlying data sets, are available on the TOSV.com website on the Part-Time Residents webpage.

C. Communicating and Developing Linkages and Relationships.

Relationships between PTRAB and part-time residents, the larger community, Town Council, TOSV staff members, and other town boards have been developed and continue to be strengthened.

1. Linkages with Part-Time Residents.

- a. To allow part-time residents to stay informed about town issues, PTRAB proposed real-time and archived web streaming of Council and PTRAB meetings (which are searchable by agenda item). PTRAB then worked closely with Council and staff to bring Granicus to the community, test it, and communicate its availability. Council Members, the media, and community members unable to attend meetings in person now also use Granicus. This service has been benefitting the community since early February 2007, and other Roaring Fork Valley entities have adopted or considered adopting it as well.

- b. PTRAB hosts two semi-annual meetings in town (occasionally followed by receptions) for part-time residents and the larger community.
- c. PTRAB hosted a table on the Mall for three summers, during the Fanny Hill Thursday night concerts, to meet, dialogue with, and provide information to part-time residents and the larger community.
- d. PTRAB developed agreements with property managers at several condominium complexes and homeowner associations to forward email and other communications from PTRAB to their homeowners and guests.
- e. PTRAB worked with town staff over several years to develop an email list of part-time residents. This list receives occasional communiqués directly from PTRAB and from the TOSV Community Relations Director Lesley Compagnone.
- f. As PTRAB was compiling its email distribution list, the Board also used U.S. mail, coordinated mailings with the Marketing & Group Sales Department, and distributed flyers to homeowner associations, local lodges, and businesses.

2. Linkages with the Larger Community.

- a. PTRAB has organized, sponsored, and convened community panels and forums to explore and inform the community on issues of concern. For example:
 - ❶ Panel of taxing districts, boards, and political entities regarding mill levies, and the need for and use of tax dollars.
 - ❷ Panel of West Village/Mall-based small business owners regarding the impact of Base Village.
 - ❸ Panel of realtors regarding the state of the real estate market in the Roaring Fork Valley. (This has been continued as a proprietary event by BJ Adams & Company.)
 - ❹ Panel on the fate and future of SVRA.
 - ❺ Individuals and groups from local businesses and organizations (e.g., Aspen Skiing Company, Viceroy, Snowmass Rodeo) have been invited to discuss their work in the community, raise and address concerns, and ask and answer questions.
- b. PTRAB developed and continues to maintain positive and active relationships with local print media (*Snowmass Sun*, *Aspen Daily News*, *Aspen Times*), including media coverage of semi-annual on-site meetings and receptions.
- c. PTRAB sends information through its email distribution list, which includes members of the larger community.
- d. PTRAB has become a recognizable voice in community affairs.
- e. PTRAB gives voice to the commitment of part-time residents to cooperation and congenial relationships with “locals”.

- f. PTRAB strives to reflect, represent, and communicate fairly and accurately the diversity of interests represented by part-time residents.
3. Linkages with Town Council, TOSV Staff, and TOSV Boards.
- a. Through letters, via email, and by attendance at Town Council meetings, PTRAB communicates to Council the views, concerns, and recommendations of the part-time residents.
 - b. The Town Council, Mayor, and staff members are frequent guests at PTRAB meetings; and, over the years, the Mayor has offered a welcome and opening remarks at the semi-annual in-village PTRAB meetings.
 - c. PTRAB regularly consults with TOSV Town Manager, Russ Forrest; Community Relations Director, Lesley Compagnone; Finance Director, Marianne Rakowski; Director of Snowmass Tourism, Susan Hamley; and others.
 - d. PTRAB members attend, and are often active participants in, Council meetings, other town board meetings, and community meetings (e.g., comp plan update meetings).
 - e. Current and former PTRAB members have served on other town boards and committees.
 - f. Having built relationships over time, PTRAB invites staff members, plus members of other town boards and local organizations (e.g., Stan Kornasiewicz, Tom Yokum, Piper Foster, and others), to meet with them. And, other staff members and boards have sought PTRAB's input on issues (e.g., Hunt Walker, Lesley Compagnone for the EAB).
 - g. PTRAB has served an education function for town decision-makers, and the local community, by continually emphasizing the diversity of the part-time resident population and its several, often-competing, interests within that diverse group of part-time resident property owners.

VI. CHALLENGES

A. Mission.

It is difficult to carry out the mission (i.e., conduit of two-way communication between interests, views, concerns of Town Council and part-time resident property owners) when Board members singly and as a group are in the village only part time.

B. Constituent Identification.

- 1. Identification. It can be difficult to identify who the part-time resident owners are, especially over time, and what they want and are concerned about.
- 2. Community Survey. A new town survey should be conducted to provide updated information about full-time and part-time residents.

C. Issue Identification.

“Scoping” or monitoring the local scene to identify and interpret issues of concern to part-time residents is challenging.

D. Communication.

1. Granicus. Granicus was a giant leap in the right direction, but it is time for the next step – enabling two-way communication. This is now feasible with Council’s use of i-Pads during meetings.
2. Conference calls. Conference calls place artificial limitations on communication (e.g., difficult to know when a member is finished speaking, unable to see and refer to documents, limited to verbal cues).
3. Creation of informative materials. Board members volunteer their limited time to serve the community and often do not have time (and sometimes the necessary software) to create informative materials, such as newsletters. There is no budget to hire someone to do this.
4. Web Presence.
 - a. No mechanism in place for easily updating and uploading documents.
 - b. No guidelines for content.
 - c. No codified responsibility for maintenance.
5. Lack of funding.

E. Community Divisiveness to Inclusivity.

Although improvements have been made in this area, resulting from the formation of PTRAB, there is still a noticeable degree of division between the full- and part-time resident community.

VII. GOALS, WORK PLAN, RECOMMENDATIONS

A. Mission and Institutional Memory.

1. Board Composition.
 - a. *See also* APPENDIX B.
 - b. When making PTRAB appointments, Council should consider balance of continuity and fresh perspectives.
 - c. Assistance identifying and/or recruiting potential PTRAB members.
2. Other recommendations to address and overcome challenges related to the mission and institutional memory are also included in other sections, under other headings.

B. Constituent Identification.

Conduct another community survey to identify part-time residents, which may be significant given turnover or changes due to the economic downturn.

C. Issue Identification.

1. Conduct another community survey to identify issues of interest and concern, which may be significant given the economic downturn and the Base Village foreclosure and sale.
2. Agenda-setting.
 - a. Circulate Council agenda before Council meeting, identify issues of interest, and assign PTRAB member to watch/attend and then summarize the meeting.
 - b. Assign PTRAB member to follow, report on, and communicate regarding PTRAB perpetual agenda items.

D. Communication Overview, Council Direction, Linkages and Relationships.

1. Retreat with Council, TOSV board and committee members, and TOSV staff members (including the Town Manager and Attorney).
2. Provide overview on applicable laws (e.g., required officers, open meeting laws, notice).
3. Provide comprehensive direction and guidance to all town boards, plus direction and guidance specific to each board.
4. Provide assistance to, and facilitation with, agenda-setting, goals and objective setting, and work plan development.
5. Provide overview of town resources for town boards (e.g., help noticing meetings, technology support).
6. Provide opportunity for all to build linkages and develop relationships so that everyone can better work together for the town's benefit.
7. Discuss opportunities and ideas for improving, and develop a plan to improve, communication and cooperation between PTRAB members, Council, staff, and other town boards.

E. Communication with Town Council.

1. Provide in-person and written semi-annual update reports of PTRAB's work to Town Council.
2. Add to Granicus the ability to communicate with Council members during meetings.

F. Communication with Part-Time Residents.

1. Support for Granicus (or, better yet, a system for two-way communication) for PTRAB's semi-annual meetings.
2. Web Presence.

- a. Develop mechanism for easily updating webpage and uploading documents.
 - b. Develop guidelines for content.
 - c. Consider codifying responsibility for webpage maintenance.
3. Assistance with creating, and continued assistance with distributing, informative materials.
 4. Support for, or assistance with, recording and transcribing PTRAB meeting minutes.
 5. Assistance organizing, and minimal funding for, annual or semi-annual reception to bring the community together.

G. Communication Among PTRAB Members.

1. Support for Skype for PTRAB regular monthly meetings. (Skype for groups is only available for a fee and the town already has a subscription.)
2. Support for, or assistance with, recording and transcribing PTRAB meeting minutes.

H. Community Divisiveness to Inclusivity.

1. Work together to a develop plan to address the issue of divisiveness between full-time and part-time residents, and move toward an inclusive community.
2. Develop, and monitor compliance with, guidelines for inclusivity.
3. Invite homeowner associations to designate one or more of their members to serve as a liaison to PTRAB.
4. Appoint a PTRAB liaison on other town boards and committees.
5. Promote use and support of local businesses and trades people.

APPENDIX A
MUNICIPAL CODE
CHAPTER 2
ADMINISTRATION AND PERSONNEL
ARTICLE XV
Part-Time Residents Advisory Board

Sec. 2-336. Establishment.

An advisory Part-Time Residents Advisory Board is hereby created by the Town Council to carry out such duties as directed by the Town Council and generally to provide a mechanism of communication and education between owners of residential real property in the Town who reside part time in the Town and the Town Council. (Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-337. Qualifications.

All members of the Part-Time Residents Advisory Board must:

- (1) Be nonresident fee simple owners of residential real property situate in the Town or the designated representative of an entity that is a fee simple owner of real property situate in the Town;
 - (2) Not declare the Town their primary residence;
 - (3) Not be eligible to vote in the Town;
- and
- (4) Not be in residence in the Town for more than six (6) months in any calendar year. (Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-338. Composition.

The Part-Time Residents Advisory Board shall consist of seven (7) members composed of:

- (1) Three (3) owners of condominiums/townhomes/multi-family dwellings;
 - (2) Two (2) owners of single-family homes;
- and
- (3) Two (2) at-large members.

Members may not be from the same complex association; this applies to all of the above categories. (Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-339. Meetings.

The Part-Time Residents Advisory Board will meet a minimum of twice a year within the Town. (Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-340. Terms of office.

The Part-Time Residents Advisory Board shall be appointed by the Town Council to serve staggered terms that expire at the first regular meeting of the Town Council annually. The initial terms of members of the Board will be as follows:

<i>Owner Representing</i>	<i>Terms in Years</i>
1 - SF, Condo, At Large	1
1 - Condo, At Large	2
1 - Condo, SF	3

Following the completion of the initial terms of office, each succeeding term shall be for three (3) years. (Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-341. Vacancies.

In the event that a vacancy occurs on the Part-Time Residents Advisory Board, the Town Council shall appoint a new member to serve the remaining term. (Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-342 – 2-360. Reserved.

APPENDIX B

BOARD COMPOSITION

A. Staggering of Terms

Under the Municipal Code, the Board is to have 3-tiers of staggered terms.

At this time, the staggering is 2-tiered. As a result, the majority of PTRAB member terms will expire in alternate years, including this year. Of the four members whose terms expire at the end of this year, two will reapply and two will not reapply. (*See* Memo at IV. MEMBERS) At present, one other part-time resident has also applied for the board.

B. Categories of Members

Under the Municipal Code, the Board is to have 3 – condo/townhome/multi-family members, 2 – single-family members, and 2 – at-large members.

At this time, the Board is composed of 3 – condo/townhome/multi-family members, 1 – single-family member, and 3 – at-large members. Of the four members whose terms expire at the end of this year: one who will reapply currently holds a condo owner seat and owns a condo; one who will reapply currently holds a PTRAB at-large seat and is a fractional owner; one who will not reapply holds an at-large seat, and the other holds a condo seat. (*See* Memo at IV. MEMBERS) At present, one other part-time resident has also applied for the board and is a condo owner.

C. Recommendations

It is recommended that when Council appoints board members at the expiration of current terms, that Council return to 3-tiers of staggered terms as specified in the Municipal Code. Having the majority of the terms expire in alternate years may result in a lack of continuity of the Board's work and/or a delay in resuming the Board's work as new members acclimate, especially if more than one Board member does not reapply at the end of their term.

MEMORANDUM

TO: Snowmass Village Town Council

FROM: Rhonda B. Coxon, CMC
Town Clerk

FOR:

Sally Sparhawk, Chair &
Citizen's Grant Review Board (CGRB)

DATE: December 19, 2011

SUBJECT: **RESOLUTION NO. 37, SERIES OF 2011**
A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR
BUDGETED GRANT CONTRACTS TO CHARITABLE AND HUMAN
SERVICE ORGANIZATIONS ONLY

- I. **PURPOSE, ATTACHMENTS AND ACTIONS REQUESTED OF COUNCIL:**
This resolution authorizes expenditure of funds budgeted to the Charitable & Human Service organizations.
- II. **ATTACHMENTS:**
 - a. Resolution No. 37, Series of 2011
- III. **ACTION REQUESTED:** Staff and the Citizen's Grant Review Board are respectfully requesting, that Council approve Resolutions No. 37, Series of 2011.

**TOWN OF SNOWMASS VILLAGE
TOWN COUNCIL
RESOLUTION NO. 37
SERIES OF 2011**

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR
BUDGETED FOR GRANT CONTRACTS TO THE CHARITABLE AND HUMAN
SERVICE ORGANIZATIONS**

WHEREAS, the Town Council has allocated \$52,000 to be distributed to Charitable and Human Service organizations in 2011; and

WHEREAS, the Town Council is committed to supporting community services that the Town is not staffed to provide; and

WHEREAS, the Citizen's Grant Review Board has carefully reviewed the grant request submitted by Charitable and Human Service organizations.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Snowmass Village, Colorado that the following donations be made:

Section One: Grant Awards

Alpine Legal Services	3,000
Aspen Youth Center	5,000
Aspen Valley Ski Club	3,000
Challenge Aspen	1,500
Hospice of the Valley	7,500
Little Red Schoolhouse	8,940
Pitkin County Senior Services	5,000
Project Graduation	1,000
Response	3,750
Roaring Fork Conservancy	500
Snowmass Chapel Smashbox Lite Life	5,000
Snowmass Chapel	2,000
Youth Zone	<u>4,000</u>

Total.....\$50,190

Section Two: Disbursement

The expenditure of funds will be made in full on or before March 31, 2012.

Res. 11-37
Page 2 of 2

INTRODUCED, READ, AND ADOPTED, by the Town Council of the Town of Snowmass Village, Colorado on the 19th day of December 2011 with a motion made by Council Member _____ and seconded by Council Member _____. The motion was approved by a vote of 5 in favor to 0 opposed.

TOWN OF SNOWMASS VILLAGE

BILL BOINEAU, Mayor

ATTEST:

Rhonda B. Coxon, CMC
Town Clerk

APPROVED AS TO FORM:

John Dresser, Town Attorney

GRANTS-AT-A-GLANCE
HUMAN SERVICE ORGANIZATIONS ONLY
FOR: 2011/2012 BUDGET
(last up-dated 12-07-11)

CHARITABLE & SERVICE ORGANIZATIONS	2012 Request	2012 CGRB Recommend	2012 Council Approved	2011 Approved	2010 Approved	2009 Approved	2008 Approved
1. Alpine Legal Services	\$3,000.00	\$3,000		\$1,000.00	2,000.00	2,000.00	2,000.00
2. Aspen Youth Center	\$6,000.00	\$5,000		\$3,000.00	4,250.00	4,250.00	4,500.00
3. AVSC	\$5,000.00	\$3,000		-0-	-0-	-0-	-0-
4. Challenge Aspen	\$4,500.00	\$1,500		-0-	-0-	-0-	-0-
5. Hospice of The Valley	\$7,500.00	\$7,500		-0-	-0-	-0-	-0-
6. Little Red Schoolhouse	\$8,940.00	\$8,940		\$5,000.00	11,000.00	12,500.00	15,345.00
7. Pitkin County Senior Services	\$5,000.00	\$5,000		\$4,000.00	5,500.00	5,000.00	4,000.00
8. Project Graduation	\$1,000.00	\$1,000		\$500.00	1,000.00		1,000.00
9. Response	\$3,750.00	\$3,750		\$3,000.00	\$3,250.00	\$3,500.00	\$4,000.00
10. Roaring Fork Conservancy	\$8,500.00	\$500		-0-	-0-	-0-	-0-
11. Snowmass Chapel	\$7,000.00	\$5,000		-0-	-0-	-0-	-0-
Smashbox Lite Life							
12. Snowmass Chapel	\$3,500.00	\$2,000		-0-	-0-	-0-	-0-
13. Youth Zone	\$4,000.00	\$4,000		\$2,800.00	\$3,500.00	\$3,500.00	N/A Didn't Apply
2011/2012 BUDGET	\$67,690.00	\$50,190					

GRANTS-AT-A-GLANCE
HUMAN SERVICE ORGANIZATIONS ONLY
FOR: 2010/2011 BUDGET
 (last up-dated 12-21-10)
 Page 1 of 2

CHARITABLE & SERVICE ORGANIZATIONS	2011 Request	2011 CGRB Recommend	2011 Council Approved	2010 Approved	2009 Approved	2008 Approved	2007 Approved
1. Alpine Legal Services	\$3,000.00	\$1,000.00	\$1,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2. Aspen Counseling Center	\$5,000.00	\$2,500.00	\$2,500.00	3,000.00	3,000.00	3,000.00	N/A
3. Aspen Junior Hockey	\$3,000.00	-0-	-0-	-0-	Has not applied since 2005	Has not applied since 2005	Has not applied since 2005
4. Aspen Youth Center	\$6,000.00	\$3,000.00	\$3,000.00	4,250.00	4,250.00	4,500.00	4,500.00
5. Buddy Program	\$2,500.00	\$500.00	\$500.00	1,250.00	2,000.00	2,000.00	2,500.00
6. Catholic Charities	\$3,000.00	\$1,000.00	\$1,000.00	2,000.00	2,000.00	2,000.00	2,500.00
7. Challenge Aspen	\$6,000.00	-0-	-0-	-0-	-0-	-0-	-0-
8. Columbine Home Health, Inc.	\$1,500.00	\$500.00	\$500.00	500.00	-0-	-0-	-0-
9. Community Health Services	\$15,000.00	\$10,000.00	\$10,000.00	15,000.00	15,000.00	15,000.00	15,000.00
10. Little Red Schoolhouse	\$8,390.00	\$5,000.00	\$5,000.00	11,000.00	12,500.00	15,345.00	11,000.00
11. Pathfinders	\$10,000.00	\$2,000.00	\$2,000.00	3,000.00	3,000.00	3,000.00	N/A
12. Pitkin County Senior Services	\$5,000.00	\$4,000.00	\$4,000.00	5,500.00	5,000.00	4,000.00	4,000.00

GRANTS-AT-A-GLANCE
HUMAN SERVICE ORGANIZATIONS ONLY
FOR: 2010/2011 BUDGET
(last up-dated 12-21-10)
 Page 2 of 2

CHARITABLE & SERVICE ORGANIZATIONS	2011 Request	2011 CGRB Recommend	2011 Council Approved	2010 Approved	2009 Approved	2008 Approved	2007 Approved
13. Project Graduation	\$1,000.00	\$500.00	\$500.00	1,000.00	1,000.00	1,000.00	1,000.00
14. Response	\$3,750.00	\$3,000.00	\$3,000.00	3,250.00	3,250.00	4,000.00	4,000.00
15. Roaring Fork Valley Early Learning Fund	\$2,500.00	\$200.00	\$200.00	750.00	-0-	-0-	-0-
16. Shining Stars Foundation	\$1,000.00	-0-	-0-	-0-	-0-	-0-	-0-
17. Sopris Therapy	\$5,000.00	\$500.00	\$500.00	-0-	Haven't applied since 2006	Haven't applied since 2006	Haven't applied since 2006
18. Valley Partner for Drug Prevention	\$5,000.00	\$3,500.00	\$3,500.00	5,000.00	5,000.00	4,000.00	7,500.00
19. Wildlife Foundation	\$5,000.00	-0-	-0-	-0-	Never applied before	Never applied before	Never applied before
20. Youth Zone	\$3,500.00	\$2,800.00	\$2,800.00	3,500.00	3,500.00	N/A	3,500.00
2010/2011 BUDGET = \$40,000.00	\$95,140.00	\$40,000.00	\$40,000.00	\$61,000.00	Historical Grand Total \$62,000.00	Historical Grand Total \$85,845.00	Historical Grand Total \$88,500.00

MEMORANDUM

TO: Snowmass Village Town Council

FROM: David Peckler Transportation Director

DATE: December 19, 2011

SUBJECT: **Resolution #38 Series of 2011 Approving 2012 FTA 5309 & 5311 Grants Certifications and Assurances**

I. PURPOSE AND ACTIONS REQUESTED OF COUNCIL:

Staff requests Council's approval of the Federal Transit Administration's Master Agreement which includes in Appendix A the list of Certifications and Assurances that are requirements to accept 5309 (Capital) and 5311 (Administration, Operating and Capital) and TIGGER II (Capital) grants from the Federal Transit Administration (FTA) for 2012. Resolution #38, Series of 2011 accepts the terms of the Federal Master Agreement for grant funding for our projects, and authorizes the Transportation Director to certify the affirmation of the annual Certifications and Assurances for these projects. The Town has been approving the Master Agreement over the last seven years.

II. BACKGROUND:

This resolution approves the Town accepting financial assistance from the FTA for the purchase of transit vehicles (under Sections 5309), acceptance of Administration and Operating assistance (under Section 5311) and a possible Capital grant (under Section 5311) and our TIGGER II grant in federal fiscal year 2012. The Master Agreement between the Town and the FTA contains a number of Certifications and Assurances that apply to the use of Federal funding for the specific grant purposes. The Certifications and Assurances cover a number of issues, most notably:

1. Authority and Ability to Enter Into an Agreement with the FTA; and
2. Lobbying Compliance; and
3. Procurement Compliance; and
4. Protections for Private Transportation Providers; and
5. Public Hearing; and
6. Acquisition of Rolling Stock Guidelines; and
7. Charter Service Agreement; and
8. School Transportation Agreement; and
9. Americans With Disabilities Act; and
10. Alcohol Misuse and Prohibited Drug Use; and
11. Title VI Civil Rights Act; and
12. Labor Standards.

To review the:

Master Agreement, go to www.fta.dot.gov/documents/18-Master.pdf

Certification & Assurances noted in Appendix A, go to

http://www.fta.dot.gov/documents/2012_Certs_Appendix_A.pdf

III. APPLICABLE REGULATIONS

The regulations covered by the Master Agreement are standard requirements in a Federal contract.

IV. DISCUSSION ITEMS / NEXT STEPS

NA

V. NEXT STEPS / MAJOR MILESTONES

NA

VI. ACTION REQUESTED OF COUNCIL

Approve Resolution 38, Series of 2011.

SNOWMASS VILLAGE TOWN COUNCIL

**RESOLUTION NO. 38
SERIES OF 2011**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SNOWMASS VILLAGE, COLORADO, AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE, AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION.

WHEREAS, the Town of Snowmass Village (TOSV) has the power to enter into agreements with the Federal Transit Administration; and,

WHEREAS, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for transportation projects; and,

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the TOSV, and may require the TOSV to provide the local share of the projects costs; and,

WHEREAS, the TOSV has or will provide all annual Certifications and Assurances to the Federal Transit Administration required for the projects, and,

WHEREAS, the TOSV is desirous of obtaining said funds for the purchase of transit vehicles and/or the administration and operation of transportation projects, and has filed applications (Section 5309) with the Federal Transit Administration (FTA) and one through the Colorado Department of Transportation (CDOT) for the purchase of transit vehicles and/or the funding for administration and operation of transportation projects (Section 5311), and,

WHEREAS, the TOSV desires to accept the funds for such projects pursuant to the conditions of the 2012 Master Agreement, and the Certifications and Assurances in Appendix A of that agreement, and,

WHEREAS, the TOSV desires to work together with the FTA and CDOT to effect said projects as provided in the agreement, and,

WHEREAS, the TOSV finds that the adoption of this Resolution is necessary for the immediate preservation of the public health, safety and welfare.

11-38 RESO.
Page 2 of 3

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Snowmass Village, Colorado,

1. That the Transportation Director is authorized to execute and file an application for, and administer, grants for Federal assistance on behalf of the TOSV with the Federal Transit Administration and the Colorado Department of Transportation for Federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration.
2. That the TOSV agrees to the conditions of the Master Agreement as they pertain to these projects, and the Certifications and Assurances that the FTA requires for the assistance agreements, and authorizes the Transportation Director to certify the Certifications and Assurances to the FTA through their web site.

CERTIFICATION

READ, APPROVED AND ADOPTED by the Town Council of the Town of Snowmass Village on the 19th of December 2011 upon a motion made by Council Member _____, the second of Council Member _____, and upon a vote of ___ in favor and ___ opposed.

TOWN OF SNOWMASS VILLAGE

Bill Boineau, Mayor

APPROVED AS TO FORM

John Dresser, Town Attorney

ATTEST:

11-38 RESO.
Page 3 of 3

Rhonda Coxon, Town Clerk

MEMORANDUM

TO: Snowmass Village Town Council
 FROM: David Peckler Transportation Director
 DATE: December 19, 2011
 SUBJECT: **Resolution #36 Series of 2011 – The Initial 2012 Budget for the Pitkin County ½ Cent Sales and Use Tax Budget**

I. PURPOSE AND ACTIONS REQUESTED OF COUNCIL:

Staff requests Council's approval of Resolution 36, Series of 2011 to appropriate funds for the projects in the Proposed 2012 Elected Officials Transportation Committee (EOTC) budget for the Pitkin County ½ Cent Sales and Use Tax.

II. BACKGROUND / NEED FOR COMP PLAN UPDATE

The proposed 2012 budget for the Pitkin County ½ Cent Sales and Use Tax was approved by the EOTC at its October 20, 2011 meeting. Please see attached Proposed 2012 Budget and Multi-Year Plan.

EOTC Budget Summary

Revised 2011	
Total Revenues	\$4,634,000
Total Expenditures	<u>4,018,821</u>
Annual Surplus (Deficit)	\$ 615,180

Cumulative Surplus (Deficit) \$10,160,435

Proposed 2012	
Total Revenues	\$4,723,660
Total Expenditures	<u>3,839,590</u>
Annual Surplus (Deficit)	\$ 884,070

Cumulative Surplus (Deficit) \$11,044,505

After approval of the 2012 budget by the EOTC, each jurisdiction passes its own resolution to ratify approval of the budget.

The significant items in the 2012 budget are:

1. \$50,000 contribution for transportation associated with X-Games,
2. \$3,077,899 RFTA contribution (81.04% of ½ Cent Sales Tax),
3. \$553,838 No-fare Aspen-Snowmass and Woody Creek bus service through December 31, 2012.

This resolution does include the designation of at least two-thirds of each year's EOTC net bondable revenue to fund the Entrance-to-Aspen capital project of \$908,165. ("Net bondable revenue" is defined as the sum of the annual proceeds from the ½% transit sales and use tax minus the 81.04% of the ½% sales tax that is contributed to RFTA.) This annual dedication to the Entrance-to-Aspen was discussed at the October 20, 2011 EOTC meeting.

III. APPLICABLE REGULATIONS

The approval by all three jurisdictions that comprise the EOTC is necessary for appropriation of the Pitkin County ½ Cent Sales and Use Tax.

IV. DISCUSSION ITEMS / NEXT STEPS

NA

V. NEXT STEPS / MAJOR MILESTONES

NA

VI. ACTION REQUESTED OF COUNCIL

Approve the resolution.

TOWN OF SNOWMASS VILLAGE

RESOLUTION NO. 36
SERIES OF 2011

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SNOWMASS VILLAGE,
COLORADO, APPROVING THE INITIAL 2012 BUDGET FOR THE PITKIN COUNTY 1/2
CENT TRANSIT SALES AND USE TAX

WHEREAS, the Town Council of Snowmass Village, the Aspen City Council and the Pitkin County Board of County Commissioners (the "Parties") have previously identified general elements of their Comprehensive Valley Transportation Plan (the "Plan") which are eligible for funding from the Pitkin County one-half cent transit sales and use tax; and

WHEREAS, by intergovernmental agreement dated September 14, 1993, the Parties agreed:

- a. To conduct regular public meetings to continue to refine and agree upon proposed projects and transportation elements consistent with or complimentary to the Plan; and
- b. That all expenditures and projects to be funded from the County-wide one-half cent transit sales and use tax shall be agreed upon by the Parties and evidenced by a resolution adopted by the governing body of each party; and

WHEREAS, at the EOTC meeting held on October 20, 2011, the Parties considered and approved the attached initial 2012 budget for the Pitkin County one-half cent transit sales and use tax; and

WHEREAS, the Town of Snowmass Village Council desires to ratify the approval given at the EOTC meeting by adoption of this resolution.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Snowmass Village, Colorado, that the attached Proposed 2012 budget for the one-half cent transit sales and use tax is hereby approved as summarized below:

Total 2012 Revenues	\$4,723,660
Total 2012 Expenditures	\$3,839,590

READ, APPROVED, AND ADOPTED by the Town Council of the Town of Snowmass Village, Colorado on the 19th of December, 2011, upon a motion made by Council Member _____, the second of Council Member _____, and upon a vote of _____ in favor and _____ opposed.

TOWN OF SNOWMASS VILLAGE

Bill Boineau, Mayor

APPROVED AS TO FORM

John Dresser, Town Attorney

ATTEST:

Rhonda Coxan, Town Clerk

Proposed 2012 Budget and Multi-year Plan

EOTC Transit Project Funding							
	Actual	Revised	Proposed				
	2010	Estimate	Budget	Plan	Plan	Plan	Plan
		2011	2012	2013	2014	2015	2016
FUNDING SOURCES:							
a) Pitkin County 1/2% sales tax	3,580,664	3,724,000	3,798,000	3,893,000	4,010,000	4,150,000	4,295,000
b) Pitkin County 1/2% use tax	815,178	820,000	850,000	810,000	800,000	840,000	882,000
c) Investment income & misc.	112,981	86,000	75,660	99,000	275,000	442,000	305,000
d) Brush Creek Lot rentals	12,550	4,000					
Total Funding Sources	4,521,373	4,634,000	4,723,660	4,802,000	5,085,000	5,432,000	5,482,000
FUNDING USES:							
1) Use tax collection costs	159,073	90,688	97,483	99,412	104,388	109,602	115,082
2) Administrative cost allocation	36,437	15,880	19,380	20,360	21,377	22,446	23,569
3) Bus stop safety Imprvs / cab ride In-lieu	9,188	11,000	11,000	11,275	11,557	11,846	12,142
4) X-Games transit subsidy	50,000	50,000	50,000	50,000	50,000	50,000	50,000
5) Brush Creek parking expansion - annual operating costs	33,341	29,485	30,000	31,200	32,448	33,746	35,096
6) RFTA contribution (81.04% of 1/2% sales tax)	2,901,770	3,017,930	3,077,899	3,154,887	3,249,704	3,383,160	3,480,688
7) Snowmass Village transit Improvements (\$6.5 million total)						6,430,165	
8) Buttermilk to Roundabout bus lanes, construction	475,922	carryover from 2009					
9) No-fare Aspen-Snowmass-Woody Creek bus service (10/1/09-4/7/13)	551,071	553,838	553,838	275,881			
10) SH82 & AABC pedestrian crossing design & engineering		250,000					
Total Uses	4,216,800	4,018,821	3,839,590	3,643,015	3,469,469	10,020,965	3,716,556
EOTC ANNUAL SURPLUS/(DEFICIT)	304,573	615,180	884,070	1,158,985	1,615,531	(4,588,965)	1,765,444
EOTC CUMULATIVE SURPLUS/(DEFICIT) FUND BALANCE	9,545,256	10,180,435	11,044,505	12,203,490	13,819,021	9,230,056	10,995,500
Revenue projections:							
a) sales tax - estimate	6.2%	4.0%	2.0%	2.5%	3.0%	3.5%	3.5%
b) use tax - estimate	18.0%	0.6%	3.7%	-4.7%	-1.2%	5.0%	5.0%
c) investment earnings rate	1.12%	0.90%	0.75%	0.90%	2.25%	3.20%	3.30%

Calculation of amount allocated to Entrance-to-Aspen							
Pitkin County 1/2% sales tax	3,580,664	3,724,000	3,798,000	3,893,000	4,010,000	4,150,000	4,295,000
Pitkin County 1/2% use tax	815,178	820,000	850,000	810,000	800,000	840,000	882,000
less committed funding	(288,037)	(197,053)	(207,853)	(212,247)	(219,765)	(227,640)	(235,888)
less RFTA contribution (81.04% of 1/2% sales tax)	(2,901,770)	(3,017,930)	(3,077,899)	(3,154,887)	(3,249,704)	(3,383,160)	(3,480,688)
Net revenue to be allocated	1,206,035	1,329,018	1,362,248	1,335,866	1,340,531	1,399,200	1,460,444
Annual 2/3's allocation to Entrance-to-Aspen	804,023	886,012	908,165	890,577	893,687	932,800	973,629
\$50,000 per year reimbursement to ETA for 2011 \$250,000 ped crossing funding				50,000	50,000	50,000	50,000
plus/minus remaining annual discretionary funding	(23,528)	(270,833)	(24,095)				
Year-end fund balance designated for Entrance-to-Aspen	3,115,091	3,730,270	4,614,340	5,554,917	6,498,604	7,481,404	8,505,033

Calculation of amount allocated to discretionary funding							
EOTC ANNUAL SURPLUS (after funding operations)	304,573	615,180	884,070	1,158,985	1,615,531	(4,588,965)	1,765,444
plus use of designated fund balance for bus lanes construction carryover from 2009	475,922						
plus use of designated fund balance for Snowmass Village transit improvements						6,430,165	-
less Annual 2/3's allocation to Entrance-to-Aspen	(804,023)	(886,012)	(908,165)	(890,577)	(893,687)	(932,800)	(973,629)
Remaining annual discretionary funding	(23,528)	(270,833)	(24,095)	268,408	721,844	908,400	791,815
less 50,000 per year reimbursement to ETA for 2011 \$250,000 ped crossing funding				(50,000)	(50,000)	(50,000)	(50,000)
Net remaining annual discretionary funding after ETA reimbursement				218,408	671,844	858,400	741,815
Cumulative remaining discretionary funding after ETA reimbursement				218,408	890,252	1,746,852	2,490,466
remaining balance to reimburse ETA for 2011 \$250,000 advance		250,000	250,000	200,000	150,000	100,000	50,000
Fund balance designated for Snowmass Village transit improvements	6,430,165	6,430,165	6,430,165	6,430,165	6,430,165	-	-

MEMORANDUM

TO: Snowmass Village Town Council

FROM: Planning Department

DATE: December 19, 2011

SUBJECT: DISCUSSION – POLICY DIRECTION AND RECOMMENDATIONS TO STAFF REGARDING POTENTIAL **LAND USE CODE AMENDMENTS TO IMPROVE REVIEW PROCESSES AND PROCEDURES.**

Planner: Chris Conrad, Planning Director

I. PURPOSE AND ACTIONS REQUESTED OF COUNCIL:

One of the “Pending Items” listed within the Town Manager’s report is an action item calling for the Planning Department to “review input from customers on the development review process and make recommendations on improving the process.”

Staff would like to initiate a discussion with the Town Council to receive general direction regarding potential amendments to Chapter 16A and other chapters of the Snowmass Village Municipal Code (“Municipal Code”) that may improve the development review process relating to building permits. Improvements not relating to Municipal Code amendments will be developed by the Building Department with assistance from the Planning Department and implemented administratively.

Action Requested: Discuss and provide direction to staff concerning potential amendments in response to the survey comments received to date.

II. DESCRIPTION OF PROJECT:

Attachment 2 is a matrix showing how the 21 respondents rated their experiences with the Building and/or Planning Department(s). In addition, the percentage for each category is listed showing the percentage of responses rating “Good” or better (A & B), “Acceptable” or better (A, B & C), less than “Acceptable” (D & E) or “Not Satisfactory” (E).

Although the results are based upon only 21 responses, they indicate that “Processing/Wait Time” and “Service/Efficiency” need improvement. Staff courtesy and knowledge performed fairly well. Processing/Wait Time and Service/Efficiency improvements will be primarily made administratively; however, comments received indicate issues relating to those categories that may be improved by amending the Municipal Code include:

1. **Expedite processes for small matters.**
2. **Make codes more flexible and practical/less restrictive.**
3. **Do not assess Floor Area Excise Tax (FAET) for non-living space.**
4. **Provide greater flexibility dealing with subgrade areas and crawlspace.**

5. Hamstrung by the process/Make it less bureaucratic.

These comments along with suggested improvements that can be made are discussed in Section V below and further comments will be provided at the meeting.

III. BACKGROUND:

On July 19, a brief survey was launched at the Building and Planning Department web pages giving customers the opportunity to rate five (5) performance criteria as they relate to the individuals experiences involving: 1) Land Use Application & Process; 2) Zoning Questions & Information; 3) Building Permit Application & Process; 5) Building Code Questions & Information; and, 6) Other (Please Specify). See Attachment 1 for an outline of the survey format and performance criteria.

A post card was mailed asking eighty (80) contractors, architects, planners and others who have been involved with the department to go to the website and respond to the survey. Individuals contacting the departments were also made aware of the survey and their participation was encouraged. The survey has had 86 visits but only 21 surveys have been completed to date.

IV. APPLICABLE REGULATIONS :

Sections of the Municipal Code that may be modified to address the issues discussed in Section V, Discussion Items, below include:

1. Chapter 4, Article VI, Floor Area Excise Tax.
2. Section 16A-1-70, Interpretations.
3. Section 16A-2-20, Definitions.
4. Section 16A-3-200, Zone District Dimensional Limitations.
5. Section 16A-3-210, Measurement of Dimensional Limitations.
6. Chapter 16A, Article V, Division 1, Common Review Procedures.
7. Section 16A-5-240, Variances.
8. Section 16A-5-250, Administrative Modifications.
9. Chapter 18, Building Regulations.

V. DISCUSSION ITEMS: ALTERNATIVES AND IMPLICATIONS:

1. **Expedite processes for small matters.** Small matters may include floor area, crawlspace, height or setback issues discovered during the construction phase that are not currently able to be administratively authorized within a reasonably short period of time.

Staff Recommendation: Expand the authority of the Planning Director to interpret the Municipal Code (#2 above) and/or amend the Administrative Modification process (#8) to expedite the time frame within which a "small" matter could be resolved.

2. **Make codes more flexible and practical/less restrictive.** No one likes dealing with restrictions but unfortunately that is a reality when dealing with regulations specifically written to define what is authorized and what should be restricted.

They are intended to establish community design standards that apply to all construction by type.

Staff Recommendation: Review all current regulations and evaluate whether they are overly restrictive or whether their purpose and degree of restriction is reasonable. Some flexibility may be considered when dealing with interior sub-grade space or matters that do not affect surrounding properties.

- 3. Do not assess Floor Area Excise Tax (FAET) for non-living space.** The FAET program has proven to be very successful and has been accepted within the community. Currently, any horizontal space with ceiling height clearance greater than 5' – 6" is considered calculable floor area. That includes some sub-grade crawlspace areas, voids and attic space. The Administrative modification procedure can presently only provide for a 50 square foot increase above the maximum allowed floor area limit. Beyond that, additional floor area in excess of the maximum allowed floor area limit needs to be purchased pursuant to the FAET provisions.

Staff Recommendation: The Planning Department only administers the FAET provisions with respect to calculating the floor area and determining the fee. The regulations are not part of the Land Use Code (LUC). The LUC could be amended to permit some "non-living space" to not be considered calculable floor area. The FAET regulations should, however, be discussed to consider amendments that should occur. Some change may require voter approval.

- 4. Provide greater flexibility dealing with subgrade areas and crawlspace.** This was somewhat discussed above. The floor area regulations are applied to limit the size of a residence or structure. While it was originally intended to be the regulatory tool used to limit the mass and scale of a residence, changes to ceiling height and the addition of clearstory areas within the residence create houses much larger than what was intended by the original zoning regulations and does not adequately create a proportional balance to the visual scale for residences within a given subdivision.

Staff Recommendation: Discussion may need to occur at a future meeting concerning sub-grade space that is currently calculated in the same manner as the above grade/visual portion of the residence. There are opportunities to provide some flexibility for dealing with those areas.

- 5. Hamstrung by the process/Make it less bureaucratic.**

Staff Recommendation: Regulations should be evaluated to determine whether they are serving their intended purpose and consideration should be given to whether there may be a simpler, less "bureaucratic" method to achieve the same goal.

Staff would like to meet with representatives from the construction industry for discussions and to receive input regarding potential administrative improvements that could be implemented as well as amendments to the current regulations for council consideration. The goal would be to improve customer

service, streamline the process to reduce review timelines and make the system more user friendly with less “bureaucracy”.

- VI. NEXT STEPS:** Staff could return with potential amendments to the Municipal Code for further Town Council policy direction at a future meeting or proceed to the Planning Commission with specific code amendments as appropriate.

Attachments: 1) Outline of survey questions and format.
2) Matrix outlining survey results.

Building & Planning Department Customer Satisfaction Survey

WHAT WAS THE PURPOSE OF YOUR VISIT (CHECK ALL THAT APPLY):

- Land Use Application & Process
- Zoning Questions & Information
- Building Permit Application & Process
- Building Code Questions & Information
- Other, please specify

PLEASE INDICATE YOUR EVALUATION OF OUR PERFORMANCE BY CHECKING:

1	2	3	4	5
EXCELLENT	GOOD	ACCEPTABLE	NEEDS IMPROVEMENT	NOT SATISFACTORY

Staff Courtesy:

[1]	[2]	[3]	[4]	[5]
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Additional Comment

Staff Knowledge:

[1]	[2]	[3]	[4]	[5]
-----	-----	-----	-----	-----

Additional Comment

Processing/Wait Time:

[1]	[2]	[3]	[4]	[5]
-----	-----	-----	-----	-----

Additional Comment

Service/Efficiency:

[1] [2] [3] [4] [5]

Additional Comment

Your Overall Experience:

[1] [2] [3] [4] [5]

Additional Comment

Any comments or suggestions that would identify areas where we could improve customer service and processing efficiency in the future?

Thank you for taking the time to fill out the above survey as our goal is to provide great service and we can only do that with your help in letting us know where we could improve.

Please feel free to direct additional Building Department customer service related comments to the Permit Technician, Kristi Long by phone, 970-923-5524 or email, klong@tosv.com.

Planning Department comments may be directed to Chris Conrad, Planning Director at 970-923-5524 X637 or by email at: cconrad@tosv.com.

If you wish, feel free to complete the form below and we will contact you directly.

Name	<input type="text"/>
Company	<input type="text"/>
Address 1	<input type="text"/>
Address 2	<input type="text"/>
City/Town	<input type="text"/>
State/Province	<input type="text"/>
Zip/Postal Code	<input type="text"/>
Country	<input type="text"/>
Email Address	<input type="text"/>

ATTACHMENT 2

Building & Planning Department Customer Satisfaction Survey					
Survey Status: Active Launched: 7/19/2011 8:30 AM Closed: N/A					
Email Invites	Visits	Partials	Screen Outs	Over Quota	Completes
0	86	0 / 0	0 / 0	0 / 0	21 / 21

1. WHAT WAS THE PURPOSE OF YOUR VISIT (CHECK ALL THAT APPLY):

Land Use Application & Process		9	43%
Zoning Questions & Information		7	33%
Building Permit Application & Process		13	62%
Building Code Questions & Information		8	38%
Other, please specify View Responses		2	10%

2. PLEASE INDICATE YOUR EVALUATION OF OUR PERFORMANCE BY CHECKING:

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	EXCELLENT	GOOD	ACCEPTABLE	NEEDS IMPROVEMENT	NOT SATISFACTORY
Staff Courtesy	11 52%	3 14%	3 14%	4 19%	0 0%
Staff Knowledge	13 62%	5 24%	2 10%	1 5%	0 0%
Processing/Wait Time	6 29%	4 19%	2 10%	3 14%	6 29%
Service/Efficiency	8 38%	3 14%	2 10%	4 19%	4 19%
Your Overall Experience	9 43%	2 10%	2 10%	3 14%	5 24%

SURVEY RESULTS	A	B	C	D	E	TOTAL
	EXCELLENT	GOOD	ACCEPTABLE	NEEDS IMPROVEMENT	NOT SATISFACTORY	
STAFF COURTESY	11	3	3	4	0	21
STAFF KNOWLEDGE	13	5	2	1	0	21
PROCESSING/WAIT TIME	6	4	2	3	6	21
SERVICE/EFFICIENCY	8	3	2	4	4	21
YOUR OVERALL EXPERIENCE	9	2	2	3	5	21
	A	B	C	D	E	

	A & B	A,B & C	D&E	E
STAFF COURTESY	67%	81%	19%	0%
STAFF KNOWLEDGE	86%	95%	5%	0%
PROCESSING/WAIT TIME	48%	57%	43%	29%
SERVICE/EFFICIENCY	52%	62%	38%	19%
YOUR OVERALL EXPERIENCE	52%	62%	38%	24%

MEMORANDUM

TO: Snowmass Village Town Council
FROM: Hunt Walker
DATE: December 19, 2011
SUBJECT: Capital Improvement Program

I. PURPOSE AND ACTION REQUESTED OF COUNCIL

To review the Capital Improvement Program list, and confirm Council Scores, findings, and next steps for each action item listed under Council Findings.

II. BACKGROUND

At the September 12, 2011 Council Meeting, Council reviewed the 22 projects on the Draft CIP list and rated them on a Low (1), Medium (2), and High (3) scale. The attached project list represents Council consensus from that meeting. The Council didn't prioritize the projects within the High, Medium, and Low rankings.

III. COUNCIL FINDINGS

While discussing and reviewing the projects the Council agreed on the following high priority actions:

1. The Council felt strongly that all of the West Village Transportation Projects be combined into one project. The four West Village projects included the Mall Transit Station, Mall Parking Program, Bus Storage Facility, and the Snowmelt Road Relocation. *The next proposed step for this project is to review the last designs for the project from 2001. This is scheduled for January 9, 2012.*
2. Because of the demands on the Rodeo Arena area, the undeveloped portion of the Entryway, the Council felt it was important to begin master planning the area. Council also wanted to include the Visitor Center and Ice Rink in the planning process. *The next proposed step for this action includes developing an RFP for planning services and obtaining the Council's approval for that RFP. This is anticipated to be presented to Council by March 1, 2012*
3. Council urged Staff to develop a building replacement schedule for all Town Facilities similar to the Housing Department's. *The next proposed step it to create the replacement schedule by April 1, 2012.*
4. If the costs could be kept low, consider building a gravel parking lot on the Point site adjacent to Town Hall. *The next proposed step is to review SGM's plans for a parking lot on the Point Site, and determine the cost of building a gravel parking lot instead of a paved one.*

5. Remove the Trails to Transit project from the CIP list and add it to the Trails Master Plan. *The next proposed step is to update the Trails Master Plan which was last approved, staff believes, in May of 1988.*
6. Remove the Snowmassstodon project from the CIP list because it will be a privately funded project.

IV. STAFF RECOMMENDATIONS

Staff recommends Council accept or modify the scores, findings, and next steps.

12/8/2011

2012 CAPITAL IMPROVEMENT PROGRAM

Draft Council consensus

Department	Project Study	Project Description	Total Cost	Council Consensus Score	Notes
Public Works	Project	Brush Creek/ Wood Rd Roundabout	\$4,200,000	3	dependent on BV owner
Public Works	Project	Brush Creek / Owl Creek Rd. Roundabout	\$3,000,000	3	develop conceptual plan
Transportation	Project	West Village Transportation Projects		3	combined 4 W.V. projects
Transportation	Project	<i>W.V.Mall Transit Station</i>	\$12,760,000	3	
Transportation	Project	<i>W.V. Mall Parking Program</i>	\$14,140,000	3	
Transportation	Project	<i>W.V. Bus Storage Facility and Transit Office</i>	\$8,140,000	3	
Transportation	Project	<i>W.V. Snowmelt Road Relocation</i>	\$3,740,000	3	
Public Works	Study	Entryway Phase III - Planning Study	?	3	initiate planning effort
Public Works	Study	<i>Rodeo Arena/ Multipurpose Facility</i>		3	
Public Works	Study	<i>Visitor Center</i>		3	
Public Works	Study	<i>Ice Rink</i>		3	
Public Works	Project	Building Replacement Schedule	\$0	3	important to develop
Public Works	Project	Brush Creek Commuter Trail	\$100,000	3	
Town Manager	Project	Town Hall Parking Expansion	\$200,000	2	
Transportation	Project	Bus Stop Improvement Program	\$1,190,000	2	investigate cost of gravel lot
Public Works	Project	Brush Creek Rd. Fence Replacement	\$125,000	2	
Public Works	Project	Highline Road Trail	\$300,000	1	
Snowmass Tourism	Study	Performing Arts Center	\$50,000	1	
Public Works	Project	Benedict Park	\$440,000	1	
Public Works	Project	Brush Creek Stream Restoration	\$1,650,000	1	
Public Works	Project	Culvert Replacement Program w Bridges	\$8,000,000	1	
Housing	Study	Draw Employee Housing	\$125,000	1	

Projects pulled from CIP List

Transportation	Study	Trails to Transit Improvement Program	\$50,000		2 combine w Trails Masterplan
Town Manager	Study	Snowmassstodon Project	\$0		0 private funding 501c3

MEMORANDUM

TO: Snowmass Village Town Council
FROM: John Dresser
DATE: December 19, 2011
SUBJECT: Second Reading Ordinance No. 6, Series of 2011

I. PURPOSE AND ACTIONS REQUESTED OF COUNCIL:

Council directed staff to prepare an Ordinance amending the MGSSE Board enabling legislation pursuant to the joint meeting with the MGSSE Board December 7, 2011

II. SUMMARY OF PROJECT

Add 2 members to the Board, reclassify representation on the Board, Create new Advisory Committee and re-direct Advisory Committee purposes. Require approval of MGSSE business plan.

III. BACKGROUND

MGSSE recommended most of the revisions and Council desired one as well. Council made additional revisions to the language at First Reading.

IV. DISCUSSION ITEMS: ALTERNATIVES AND IMPLICATIONS

Should TOSV revise MGSSE legislation?

V. STAFF RECOMMENDATIONS AND FINDINGS

Staff recommends Town Council approve Second Reading of Ordinance No 6. A Roll Call vote is required at Second Reading.

TOWN OF SNOWMASS VILLAGE
TOWN COUNCIL

ORDINANCE NO. 6
SERIES OF 2011

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE XIV OF THE TOWN OF SNOWMASS VILLAGE MUNICIPAL CODE, REVISING THE PROVISIONS FOR THE COMPOSITION, POWERS AND DUTIES AND PROVIDING AN ADDITIONAL ADVISORY COMMITTEE FOR THE MARKETING, GROUP SALES AND SPECIAL EVENTS BOARD OF THE TOWN OF SNOWMASS VILLAGE

WHEREAS, the electors of the Town of Snowmass Village determined that the Town would benefit from instituting a lodging tax and a sales tax and directed the revenue from such a tax be used for sales and marketing programs and events to attract business for the Town of Snowmass Village as a whole; and

WHEREAS, the Town Council has determined that the most desirable method to provide broad and diverse representation on the Board for all interested parties to achieve such purposes and goals is to amend the composition, powers and duties, and provide an additional advisory committee for the Marketing, Group Sales and Special Events Board of the Town of Snowmass Village; and

WHEREAS, the Town Council determined the method to insure such broad and diverse representation would be to enlarge the composition, amend the powers and duties and provide an additional advisory committee to assist the Board and better reflect its mission; and

WHEREAS, the Town Council finds that the adoption of this Ordinance is necessary for the immediate preservation of the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Snowmass Village that the following Sections of Chapter 2, Article XIV shall be hereby amended to read as follows:

- 1. That "Sec. 2-313. Composition." shall be amended to read as follows:

The Marketing, Group Sales and Special Events Board shall consist of nine (9) members and one (1) "ex-officio" member. The members of the Board, subject to the provisions of Section 2-316 of this Code, shall be the following:

(1) three (3) nominees of the Snowmass Village lodging industry nominated by the lodging businesses in Snowmass Village;

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- (2) three (3) members at-large;
- (3) one (1) nominee of the Aspen Skiing Company;
- (4) one (1) nominee of the Snowmass Village retail industry;
- (5) one (1) nominee of the Snowmass Village food and beverage industry; and
- (6) one (1) "ex-officio" member of the Board to be appointed by the Town Council to represent the on-going development business in the Town of Snowmass Village. Said "ex-officio" member of the Marketing, Group Sales and Special Events Board shall be a non-voting member but shall enjoy all other rights of Board membership, including the right to be present during executive sessions of the Board. Said "ex-officio" member position may or may not be appointed from time to time in the discretion of the Town Council.

2. That "Sec. 2-314. Advisory Committee" shall be amended to read as follows:

The Marketing, Group Sales and Special Events Board shall create and appoint the members to three (3) Advisory Committees to assist the Board in the exercise of its duties. A Marketing, Group Sales and Special Events Board member shall chair each Advisory Committee to provide cohesion between the Board and committee. Preference for committee members will be that members are employed within the constituency group they represent. The Group Sales Advisory Committee is intended to be made up substantially of members of the lodging constituency group that support the success of the Marketing, Group Sales and Special Events Board and shall advise the Marketing, Group Sales and Special Events Board on group sales budgets, programming and operations. The Marketing Advisory Committee is intended to be composed of members from representative marketing and hospitality industries that support the success of the Marketing, Group Sales and Special Events Board and shall advise the Marketing, Group Sales and Special Events Board on marketing programs, campaigns and the like. The Events Advisory committee is intended to be made up of members engaged in the event creation, promotion and operation industry that support the success of the Marketing, Group Sales and Special Events Board and shall advise the Marketing, Group Sales and Special Events Board on special and recurring event creation, promotion and operations. The Board will strive to include representation by members of specific industries, such as the

92 *transportation industry, and entities such as the Aspen Chamber*
93 *Resort Association, the Aspen Skiing Company, the Snowmass*
94 *Lodging Association, Stay Aspen Snowmass, nonprofit cultural*
95 *organizations, and the like.*
96

97 3. That "Sec. 2-320. Powers and Duties" shall be amended to read as follows:
98

99 *In addition to carrying out its purpose, the Marketing, Group Sales*
100 *and Special Events Board shall have the following powers and*
101 *duties:*

102 *a. develop programs and policies to accomplish its purposes; and*
103

104 *b. authorize the Town Manager to enter into contracts or*
105 *agreements to carry out its purposes, including administrative*
106 *support; and*
107

108 *c. direct the expenditure of funds for marketing, including print,*
109 *online, electronic media, e-mail and direct mail solicitation, as well*
110 *as for public relations and administrative expenses; and*
111

112 *d. create, promote and execute special events; and*
113

114 *e. prepare an annual budget for approval of the Town Council; and*
115

116 *f. coordinate with the Town Manager to insure monies are spent*
117 *consistently with the approved budget for the Board; and*
118

119 *g. annually provide, for approval by Town Council, a business plan*
120 *that includes relevant performance standards; and*
121

122 *h. make quarterly reports to Town Council showing performance of*
123 *the approved business plan. Prior to making a report to Council, the*
124 *Marketing, Group Sales and Special Events Board and Town*
125 *Council will mutually agree to a report format.*
126

127
128 4. If any provision of this Ordinance or application hereof to any person or
129 circumstance is held invalid, the invalidity shall not affect any other provision
130 or application of this Ordinance which can be given effect without the invalid
131 provision or application, and, to this end, the provisions of this Ordinance are
132 severable.
133
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135

TO: SNOWMASS VILLAGE TOWN COUNCIL
FROM: RUSS FORREST, TOWN MANAGER
SUBJECT: MANAGER'S REPORT
DATE: DECEMBER 19, 2011

Faraway Dumpster

Council requested that staff identify options for improving the aesthetic of the Faraway trash dumpster. Weather permitting, the Public Works Department will repaint the existing Faraway Dumpster.

Snowmass Mountain Chalet/Snowmass Hospitality

The Planning Department has provided the following response to the question regarding land use compliance and the location of the Snowmass Hospitality check-in function at the Snowmass Mountain Chalet:

The Snowmass Mountain Chalet is zoned SPA-1, Specially Planned Area. This district was applied to areas within the Town where development existed prior to incorporation of the Town and the establishment of municipal zoning. The permitted uses are those that existed at that time. The Mountain Chalet owner has historic authorization to use the existing facilities to conduct check-in and use the short term parking for guests of the Mountain Chalet. The use of the existing check-in facilities for checking in other than guests of Mountain Chalet does not represent a change of use (as a check-in facility). Conducting check-in services for other properties, in my opinion, could be acceptable provided there is not an expansion of the historic check-in facilities and that the other properties are under the same management as Mountain Chalet. There are three short term check-in parking spaces on the property that may be utilized but they have no authority to create additional parking there. No new signage has been authorized. Any use other than travel on the Daly Lane right-of-way should only be as specifically authorized by Public Works and Police Departments. There is no historic zoning authorization to park in the cul-de-sac or anywhere within the Daly Lane right-of-way. The Planning Department has received internal inquiries but not received any complaints regarding this use at this time but will monitor the situation to determine if a zoning violation occurs that requires enforcement.

Items/Strategic Plan

Updated on December 12, 2011

The following Table is a summary of the action plan from the various topics discussed at the retreat in January of 2011.

Action	Priority	Timing	Who
Base Village Next Steps	1	The Foreclosure is now complete and Base Village is now owned by the 4 European Banks. They are continuing a bidding process with a number of potential lopers.	Russ Forrest

Discussion		2 nd Reading)	
Urban Renewal Authority	2	Council asked that information on a URA be made available to members that have questions. No meetings planned at this time.	Russell Forrest
Capital Improvement Process	3	August 1 & September 12 th . On Sept 12 Council identified high priority project which Staff will provide an Action Plan based on Council input on December 19 th	Hunt Walker,
Solid Waste Collection	3	Staff is recommending EAB review options and then review with Council	Hunt Walker
Pedestrian Crossing Recommendations	3	September 6 th -Complete	Art Smythe, David Peckler, & Hunt Walker
West Village Transportation Facilities	3	Reviewed with the CIP on August 1 st and 15 th . Council asked that staff review previous planning work on this project at a future meeting (Scheduled for January 9 th)	David Peckler
Staff Development	3	July 5 th (Complete).	Russ Forrest
Town Fiscal Sustainability	3	September 12 (Complete)	Marianne and Russ Forrest

Other Pending Actions

The following is a summary of actions that either the Council has requested or actions staff has proposed.

Staff Contact	Action	Status	Date to follow-up w/ Council
Planning			
Chris Conrad	Sign Code	Planning will review current sign code and discuss revisions with the Town Council (Initial presentation completed and next steps where articulated)	December 5, 2011
Planning	Development Review Process	Staff will review input from customers on the development review process and make recommendations on improving the process.	December 19, 2011

Town Clerk			
Rhonda Coxon	Paperless Packets for Council	Staff has purchased iPads to implement this direction (Complete).	October 3, 2011
Public Works			
Public Works	Creation of a parking area across from Public Work site for the Tom Blake Trail	Council requested that a discussion be scheduled in the future with input from staff on the costs and other design implications for creating trail head parking that historically was there. This idea has been integrated into the planning for new trails on Town and County (Droste) lands.	Trails Committee update to Council on Master planning new trail systems
Public Works	Determine if there is a low cost (\$1-\$2 thousand) cosmetic improvement of the Faraway Dumpster	The Solid Waste Team has been asked for a recommendation and budget on how to improve the aesthetic of the Faraway Dumpster recognizing a policy discussion will occur about whether this form of garbage collection is the best alternative.	January 2012
Public Information Officer			
Lesley Compagnone	PTRAB	Invite PTRAB to meeting to review expectations, previous accomplishments, and future plans. Prepare a memo on these topics for the Council's packet.	December 19 th

1st Draft
SNOWMASS VILLAGE TOWN COUNCIL
REGULAR MEETING AGENDA
JANUARY 9, 2012

PLEASE NOTE THAT ALL TIMES ARE APPROXIMATE – ITEMS COULD START EARLIER OR LATER THAN THE STATED TIME

CALL TO ORDER AT 4:00 P.M.

Item No. 1: ROLL CALL

Item No. 2: PUBLIC NON-AGENDA ITEMS
(5-minute time limit)

Item No. 3: COUNCIL UPDATES

Item No. 4: RESOLUTION NO. 1, SERIES OF 2012 DESIGNATION OF PUBLIC NOTICE BOARDS -CONSIDERATION OF A RESOLUTION DESIGNATING THE LOCATION OF THE OFFICIAL PUBLIC NOTICE BOARDS FOR THE TOWN OF SNOWMASS VILLAGE
(Time: 5 Minutes)
ACTION REQUESTED OF COUNCIL: Approve, Modify or Deny Resolution No. 1, Series of 2012
--Rhonda B. Coxon..... Page 1 (TAB A)

Item No. 5: RESOLUTION NO. 2, SERIES OF 2012 – APPOINTING MUNICIPAL JUDGE- A RESOLUTION APPOINTING H. LAWSON WILLS AS MUNICIPAL JUDGE, SETTING THE TERM OF OFFICE AND COMPENSATION.
(Time: 10 Minutes)
ACTION REQUESTED OF COUNCIL: Approve, Modify or Deny Resolution No. 2, Series of 2012
--Rhonda B. Coxon..... Page 4 (TAB B)

Item No. 6: RESOLUTION NO. 3, SERIES OF 2012 – A RESOLUTION APPOINTING MEMBERS TO NEW TERMS FOR BOARDS AND COMMISSIONS
(Time: 30 Minutes)
ACTION REQUESTED OF COUNCIL: Interview applicants for Board and approve, modify or deny Resolution No. 3, Series of 2012
--Rhonda B. Coxon..... Page 7 (TAB C)

Item No. 7: RESOLUTION NO. 35, SERIES OF 2011 –DROSTE ACQUISITION IGA
(Time: 30 Minutes)
ACTION REQUESTED OF COUNCIL: Approve, Modify or Deny Resolution No. 35, Series of 2011 – Tabled from December 5, 2011 --Russ Forrest/John Dresser.....Page 19

Item No. 8: REVIEW OF EOTC HISTORY AND WEST MALL TRANSPORTATION PLAN
(Time: 90 Minutes)
ACTION REQUESTED OF COUNCIL: Revive presentation from staff and determine representative from Council for EOTC sub-committee
--David Peckler

Item No. 9: MANAGER’S REPORT
(Time: 10 minutes)
--Russell Forrest.....Page (TAB)

Item No. 10: AGENDA FOR NEXT TOWN COUNCIL MEETING
.....Page (TAB)

Item No. 11: APPROVAL OF MEETING MINUTES FOR:
.....Page (TAB)

Item No. 12: COUNCIL COMMENTS/COMMITTEE REPORTS/CALENDARS
.....Page (TAB)

Item No. 13: ADJOURNMENT

NOTE: Total time estimated for meeting: Approx 3 hours (excluding items 1-3 and 8 –13)
ALL ITEMS AND TIMES ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT FURTHER NOTICE. PLEASE CALL THE OFFICE OF THE TOWN CLERK AT 923-3777 ON THE DAY OF THE MEETING FOR ANY AGENDA CHANGES.

1 SNOWMASS VILLAGE TOWN COUNCIL
2 REGULAR MEETING MINUTES
3 SEPTEMBER 19, 2011
4

5 CALL TO ORDER AT 4:00 P.M.
6

7 Mayor Boineau called to order the Regular Meeting of the Snowmass Village Town
8 Council on Monday, September 19, 2011 at 4:03 p.m.
9

10 Item No. 1 ROLL CALL
11

COUNCIL MEMBERS PRESENT: Bill Boineau, John Wilkinson, Markey Butler, Jason
Haber, and Fred Kucker.

12 COUNCIL MEMBERS ABSENT: All council members were present.

13 STAFF PRESENT: Russ Forrest, Town Manager, Hunt Walker, Public
14 Works Director; John Dresser, Town Attorney; Joe
15 Coffey; Housing Manager; Marianne Rakowski,
16 Finance Director; Rhonda B. Coxon, Town Clerk,
17 Brandi Lindt, Assistant Finance Director
18

19 PITKIN COUNTY

20 COMMISSIONERS: Jon Peacock, County Manager, Rachel Richards,
21 Michael Owsley, Jack Hatfield and Rob Ittner
22

23 PUBLIC PRESENT: Rick Griffin, Dale Will, Jack Rafferty and Tom Yocum
24 and other members of the public interested in items
25 on today's agenda.
26
27

28 Item No. 2 PUBLIC NON-AGENDA ITEMS
29

30 Steve Parmalee a resident of Snowmass Village, spoke about the responsibility of the
31 elected officials looking over housing projects with a fine tooth comb due to the tough
32 economic times.
33

34 Jack Rafferty and Tom Yocum, on behalf of the Ice Rink Committee, spoke to Council
35 regarding a proposal for a temporary structure in the winter to cover the ice that could
36 also be used in the summer for the Rodeo food operation – a multi-use structure. They
37 included a preliminary budget.
38

39 Item No. 3 COUNCIL UPDATES
40

41 There were no items for discussion at this time.

42 Item No. 4 JOINT MEETING BETWEEN THE TOWN OF SNOWMASS VILLAGE
43 TOWN COUNCIL AND THE PITKIN COUNTY COMMISSIONERS
44

45 **Brush Creek Bike Path**

46 Dale Will from the Pitkin County Open Space and Trails board spoke about the lower
47 Brush Creek Bike Bridge and the desire to obtain input from TOSV and the general
48 public on the bridge design. Council has no issues with the Maroon Creek Bridge being
49 installed in this area and there is no need to bring back visuals for review.
50

51 The Commissioners and Council expressed their comments and concerns regarding the
52 bridge and there was discussion on public outreach and visual renderings.
53

54 **Healthy Mountain Communities**

55 Commissioner Richards explained the Healthy Mountain Communities ballot question
56 and provided history of this program and encouraged support.
57

58 **Ziegler Property Update**

59 Town Manager Russ Forrest provided an update of the Ziegler Property and discussed
60 the educational programs, feasibility of a scientific display and that the Ziegler family
61 would like to allow limited access to the site. He stated more details are to follow and
62 the Town will keep the County apprised of any new information.
63

64 Mayor Boineau inquired about the policy for hunting on the Droste property this year.
65 Will stated there will be no hunting this year and it is under further discussion for the
66 future.
67

68 **Mountain Park Update Wildlife and Trail Study**

69 County Manager Jon Peacock stated there is a memo in the packet that addresses the
70 next three items and they are available to answer any questions Council may have.
71 Council Member Wilkinson spoke to the naming committee for the Droste Property and
72 how to submit.
73

74 **Economic Update by both Boards**

75 County Manager Jon Peacock and Town Manager Russ Forrest provided a brief
76 Economic update, and both noted there is no real recovery in construction as of yet.
77

78 County Commission Rachel Richards thanked the Council for allowing them to continue
79 these annual meetings for updates. Town Council thanked them for attending.
80

81 Town Council took a 5 Minute break at this time.
82

83 Item No. 5 BUDGET TRANSMITTAL AND BUDGET PRESENTATION FOR 2011
84 REVISED AND 2012 BUDGET
85
86

87 Town Manager Russ Forrest stated that there is some information and dynamics in the
88 scheduling of the Marketing and Group Sales portion of the Budget. The Financial
89 Advisory Board (FAB) and the Marketing Board have been meeting and putting together
90 a metric including measurement, governance structure and an unapproved summer
91 budget which will need to be discussed. Forrest is proposing this be discussed at a
92 continuation of the meeting to Wednesday, September 21, 2011 at 10:00 a.m. and a
93 substantial discussion on Monday, October 17, 2011.

94
95 Council Member Kucker spoke to the definition of the Marketing, Special Events and
96 Group Sales from the Municipal Code and also defined tourism, tourist and tour. He
97 feels the Marketing Department is not living up to expectations in the summer or have
98 they produced tourism. He also stated that the Marketing Department is to provide
99 an annual budget and annually provide Council with a business plan with relevant
100 performance standards and make quarterly reports to Council showing these
101 performance standards. He stated he has never seen either of these reports and until
102 he sees these reports he will not be approving an annual budget. Kucker has specific
103 questions regarding the budget: He asked about salaries and benefits going up,
104 \$30,000 of premiums, what is the Winter Marketing for \$625,000 spent on and how to
105 measure its effectiveness? He questioned why online marketing is so high and what is
106 our website producing for \$80,000? In respect to summer events he would like to know
107 what our ROI is on each event. We spend \$230,000 on the Chili Pepper and Brew
108 Festival, what is the return on investment for lodging and sales revenues for events?
109 What is produced for the \$675,000 for summer marketing? He would also like to know
110 what the \$75,000 for Public Relations is and how does it differ from Marketing. Kucker
111 stated that with respect to group sales he wants to know the number of people that
112 came to Snowmass Village from January 1, 2011 and December 31, 2011. He asked
113 that question six months ago. He would like the projections for 2012. Finally he noted
114 that the total budget number for Marketing and Group Sales is \$4.6 million well over a
115 third of what it takes to run TOSV for a year. He feels this money needs to be
116 accounted for and he would like the questions answered specifically.

117
118 Town Manager Russ Forrest would like to excuse the Marketing and Group Sales staff
119 until the October 17, 2011 meeting. At this time it was decided to review the revised
120 budget for 2011 and the 2012 without the Marketing and Group Sales portion.

121
122 Finance Director Marianne Rakowski and Town Manager Russ Forrest reviewed the
123 high level overview, revenue and cost assumptions, the unfunded position requests.
124 Chairman of the FAB Rick Griffin discussed the nine recommendations.

125
126 Town Council discussed the Recreation Center, raises versus bonuses, merit and
127 performance raises, the RFTA depot, capital expenditures and the amount of money in
128 the Town reserve.

129
130 Town Council took a 5 minute break at this time.

131

09-19-11tc
Minutes
Page 4 of 4

132 At this time Rakowski reviewed the budget philosophy and then staff and Council
133 reviewed the entire General Fund.

134

135 **At 8:05 p.m.**

136

137 Mayor Boineau continued this meeting of the Snowmass Village Town Council to
138 Wednesday, September 21, 2011 at 10:00 a.m.

139

140

141 Submitted By,

142

143

144

145 _____
Rhonda B. Coxon, CMC

146 Town Clerk

147

SNOWMASS VILLAGE TOWN COUNCIL
REGULAR MEETING MINUTES
OCTOBER 3, 2011

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CALL TO ORDER AT 4:00 P.M.

Mayor Boineau called to order the Regular Meeting of the Snowmass Village Town Council on Monday, October 3, 2011 at 4:01 p.m.

Item No. 1 ROLL CALL

COUNCIL MEMBERS PRESENT: Bill Boineau, John Wilkinson, Jason Haber, and Fred Kucker

COUNCIL MEMBERS ABSENT: Markey Butler

STAFF PRESENT: Russ Forrest, Town Manager, Hunt Walker, Public Works Director; John Dresser, Town Attorney; Joe Coffey; Housing Manager; Rhonda B. Coxon, Town Clerk; Barb Peckler, Administrative Assistant

PUBLIC PRESENT: Gary Roseneau, Dave Spence, Greg Smith, Tom Yocum and other members of the public interested in today's Agenda.

Item No. 2 PUBLIC NON-AGENDA ITEMS

Gary Roseneau a resident of Snowmass Village spoke to land having a certain value in regards to the Conoco Service Station. He stated that this is very important we have "service" for our residents and guests without having to call from outside the Village. He thinks it is the duty of the Town Government to keep this amenity in Snowmass Village.

Mayor Boineau asked staff to contact the owners and get an update for Town Council on the current status of the Conoco Gas Station.

Greg Smith a resident of Snowmass Village who lives on Oak Ridge Road spoke to Parcel F and the consideration of the open space procedure for the Town of Snowmass Village. He wanted to speak to two subjects the process and Parcel F. He heard it is now being discussed in Executive Session and he would like it to be discussed in Public. Most do not want to see something built in Parcel F and he would like to see Council move forward in a Public process.

Mayor Boineau is hoping that this issues of open space and conservation easement within the Village will come back to in front of the Council and the Public within the next 30 days or so.

Item No. 3 COUNCIL UPDATES

Voter Registration

Council Member Wilkinson asked Town Clerk Rhonda Coxon to explain the process with the County Clerk's office to preserve the anonymity of voting. He encouraged people to send back

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45 their ballots for the upcoming election.

46

47 Pitkin County Library

48 Council Member Wilkinson spoke to some of the programs at the Pitkin County Library and
49 invited Snowmass residents to enjoy the reading room and Library in Town Hall where the
50 books are available on the honor system.

51

52 Outside Snowmass

53 Mayor Boineau stated he hoped everyone was enjoying the beautiful weather and colors of fall.

54

55 Item No. 4 DEMONSTRATION ON I-PAD 2 FOR PAPERLESS PACKET SOLUTION

56

57 Town Clerk Rhonda Coxon stated that the purpose of this item is to determine if there is an
58 interest from Council in implementing a paperless packet, to participate in a demonstration of
59 the iPad2 and provide feedback and direction to staff. She stated that in February of 2009 the
60 Town developed an Environmental Sustainability Plan that included a section on Resource
61 Conservation, Recycling and Solid Waste which noted reducing office paper by 20%.

62

63 Town Manager Russ Forrest spoke about the demonstration and asked questions to be Council
64 felt comfortable with the equipment and the applications being presented.

65

66 Stacey and Chantel representing the Radio Shack in Glenwood Springs, provided a very
67 detailed presentation showing the applications, highlighting, editing, the stylists and using the
68 typewriter feature. They explained that the packet is loaded on the Town's Web site in PDF
69 format and it opens in iAnnotate. There is also a recording function for notes if a Council
70 Member chooses not to use the stylists or typing feature and there is a wireless keyboard option
71 also.

72

73 Council Member Kucker stated that regardless of the decision of the Council he would not use
74 this product and would print his packet at home and purchase his own paper to do so.

75

76 At this time Coxon reviewed the cost saving to the Town in regards to the paper, ink, staff and
77 cost of the iPad2's for implementation. There is no budget for this item but the return for
78 investment would be paid back in a six month time period.

79

80 Town of Snowmass Village Information Technology Specialist Doug Goldfluss was available to
81 answer questions of the Council.

82

83 Council directed the Town Clerk to move forward with the paperless packet and purchase the
84 iPad2s for Council to use.

85

86 Town Council took a break at this time.

87

88 Item No. 5 RESOLUTION NO. 26, SERIES OF 2011 - INTERLUDE REOP WAIVER-A
89 RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SNOWMASS VILLAGE
90 GRANTING A WAIVER FROM RENEWABLE ENERGY OFFSET PROGRAM FEES
91 CONTAINED IN THE ENERGY CONSERVATION CODE IN CHAPTER 18, ARTICLE XI OF

92 THE SNOWMASS VILLAGE MUNICIPAL CODE TO THE INTERLUDE CONDOMINIUMS
93 HOMEOWNERS ASSOCIATION

94
95 Town Attorney John Dresser noted that the Interlude Condominium Homeowners Association
96 proposed a courtyard snowmelt project and asked for a waiver of the REOP fee. Council heard
97 the request at the September 6, 2011 meeting and directed staff to prepare a Resolution
98 including findings, action and condition, which reads as follows:
99

100 **FINDINGS:**

- 101
- 102 1. That the Town Council of the Town of Snowmass Village hereby finds that the waiver
- 103 request submitted by the Interlude Condominiums Homeowners Association
- 104 demonstrate community benefit by allowing access to the ski area over Interlude
- 105 Condominiums Homeowners Association property.
- 106 2. Town Council also finds that on-site production of renewable energy production is
- 107 impractical, and given the location and unique physical constraints of the property site,
- 108 would cause undue hardship to mitigate energy use on-site due to glare on the adjacent
- 109 ski runs.
- 110 3. Town Council further finds that Interlude Condominiums Homeowners Association has
- 111 demonstrated that a reduction in safety of users of the property will occur in that a
- 112 unique perma-frost condition occurs in the courtyard due to excessive shading.
- 113 4. Town Council further finds that there is a public safety need in allowing skiers and
- 114 snowboarders safe passage to the ski slopes.

115
116 **ACTION:**

- 117
- 118 1. Town Council hereby grants a waiver to Interlude Condominiums Homeowners
- 119 Association in the amount of the REOP fees for the snowmelt courtyard project in the
- 120 amount of \$175,666.00 calculated as follows:
- 121 a) 6000 square foot project requires REOP fee-in lieu of \$226,666.00 less one-
- 122 time exemptions used in the amount of 1350sq.ft. (50 sq.ft. per dwelling unit x
- 123 27 units) equals 4650 sq.ft to be mitigated for a fee-in-lieu of \$175,666.00.

124
125 **CONDITIONS:**

- 126
- 127 1. The waiver granted by this Resolution is conditioned on and may only be utilized by
- 128 the Interlude Condominiums Homeowners Association upon Interlude
- 129 Condominiums Homeowners Association securing fee simple ownership of the
- 130 property where the courtyard snowmelt project is sited.

131
132 Council Member Haber stated for the record that he does not believe Council has received any
133 information on any other options provided by the applicant on how they could mitigate these
134 fees and he is not in favor of this resolution.

135
136 Fred Kucker, made the motion to approve Resolution No. 26, Series of 2011 waiving the REOP
137 fees for the Interlude Condominiums. John Wilkinson seconded the motion. The motion was
138 approved by a vote of 3 in favor to 1 opposed. Council Member Haber was opposed and
139 Council Member Butler was absent.

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140 Voting Aye: Bill Boineau, John Wilkinson, and Fred Kucker.

141

142 Voting Nay: Jason Haber

143

144 Item No. 6 RESOLUTION NO. 29, SERIES OF 2011 - IN SUPPORT OF COUNTY BALLOT
145 REFERENDUM 1A A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
146 SNOWMASS VILLAGE EXPRESSING SUPPORT FOR PITKIN COUNTY REFERENDUM 1A
147 TO PROVIDE FUNDING TO THE PITKIN COUNTY HEALTHY COMMUNITY FUND FOR AN
148 ADDITIONAL FIVE YEARS TO PROVIDE STABLE FUNDING FOR HEALTH AND HUMAN
149 SERVICES AND COMMUNITY NON-PROFIT PROGRAMS

150

151 Town Attorney John Dresser stated that Council directed staff to prepare a Resolution in
152 support of the County Ballot Referendum 1A which provides stable funding for non-profits within
153 the Valley by extending the Healthy Mountain Communities Fund Tax for five years. He noted
154 that Council is indicating support of the question and is asking the TOSV electorate to support
155 the question as well.

156 Jason Haber made the motion to approve Resolution No. 29, Series of 2011 in encouraging
157 support of the County Ballot Referendum 1A. John Wilkinson seconded the motion. The motion
158 was approved by a vote of 4 in favor to 0 opposed. Council Member Butler was absent.

159

160 Voting Aye: Bill Boineau, John Wilkinson, Jason Haber, and Fred Kucker

161

162 Voting Nay: None.

163 Item No. 7 ICE RINK SHELTER

164

165 Public Works Director Hunt Walker stated that Council is being requested to consent to the
166 installation of shelter over the Ice Rink located in the Rodeo Arena. He noted the proposed
167 shelter is approximately 30 feet high, 100 feet wide and 200 feet long for total of 20,000 square
168 feet. Council will be acting on the request as the owner of the property. Walker stated that for
169 the last two winters Snowmass Western Heritage Association has operated an outdoor ice rink
170 on a volunteer basis. This year they would like to upgrade the rink by installing a shelter and
171 purchasing a Zamboni.

172

173 Walker stated that this should probably have a public review process and both leases for the
174 Rodeo and the Ice Rink would need to be updated.

175

176 Tom Yocum, a Snowmass Village resident and member of the Planning Commission but not
177 speaking on behalf of that Board but as President of the Snowmass Western Heritage
178 Association presented the budget request for \$75,000 from the Town. The proposed site map
179 and ideas for the upgrades are being paid for by an anonymous donor.

180

181 After a lengthy discussion staff and Council stated more information is needed to make any
182 decisions on this request. The shed for the Zamboni would require special review use and that
183 would be for a three year time period. Questions asked by Council were: Who would own it?
184 What would the uses be and how would it be operated? What exposure does the Town have

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185 regarding the finances? Council Member Kucker thinks this is an excellent amenity for the
186 Town but as a landowner feels he needs to see a business plan and financials before making a
187 decision on this request. All Council members provided consent for the request to continue on
188 to a Special Review Process for the new structure for public review.

189
190 Item No. 8 MANAGER'S REPORT

191
192 **EOTC**

193 Town Manager Russ Forrest stated that there is a very substantial EOTC meeting coming up on
194 Thursday, October 20th at 4:00 p.m. The topic is the 2012 EOTC budget which includes
195 discussion on the Free Bus Service.

196
197 **CAST**

198 Town Manager Russ Forrest noted that there is CAST meeting on October 27 and 28th in Park
199 City, Utah. He asked that interested Council members contact Barb Peckler.

200
201 Item No. 9 AGENDA FOR NEXT TOWN COUNCIL MEETING

202
203 Staff and Town Council discussed the agenda and made appropriate changes.

204
205 Item No. 10 APPROVAL OF MEETING MINUTES FOR

- * July 18, 2011
- * August 1, 2011
- * August 15, 2011

206
207 John Wilkinson made the motion to approve the Minutes as amended of the Snowmass Village
208 Town Council meeting for Monday, **July 18, 2011**. Fred Kucker seconded the motion. The
209 motion was approved by a vote of 4 in favor to 0 opposed. Council Member Butler was absent.

210
211 Voting Aye: Bill Boineau, John Wilkinson, Jason Haber, and Fred Kucker
212 Voting Nay: None

213 John Wilkinson made the motion to approve the Minutes as amended for the Snowmass Village
214 Town Council for Monday, **August 1, 2011**. Fred Kucker seconded the motion. The motion was
215 approved by a vote of 4 in favor to 0 opposed. Council Member Butler was absent.

216
217 Voting Aye: Bill Boineau, John Wilkinson, Jason Haber, and Fred Kucker
218 Voting Nay: None.

219
220 Fred Kucker, Council Member made the motion to approve the Minutes as amended for the
221 Snowmass Village Town Council meeting for Monday, **August 15, 2011**. Bill Boineau seconded
222 the motion. The motion was approved by a vote of 3 in favor to 0 opposed. Council Member
223 Wilkinson abstained and Council Member Butler was absent.

224
225 Voting Aye: Bill Boineau, Jason Haber, and Fred Kucker
226 Voting Nay: None
227 Abstained: John Wilkinson
228

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229 Item No. 11 COUNCIL COMMENTS/COMMITTEE REPORTS/CALENDARS

230

231 Pumpkin Patch

232 Mayor Boineau provided information about the Little Red School House's 4th Annual Pumpkin
233 Patch and Fall Festival on October 14th and 15th.

234

235 Droste Naming

236 Council Member Wilkinson stated a lot of names have been submitted for the naming of the
237 trails on the Droste property and the process should be over soon.

238

239 RFTA

240 Council Member Wilkinson stated that RFTA is going to be talking about converting the new
241 BRT buses to compressed natural gas.

242

243 Item No. 12 EXECUTIVE SESSION

At 5:58 p.m.

Bill Boineau, made the motion to approve a motion to enter into Executive Session. Fred Kucker, seconded the motion. The motion was approved by a vote of 4 in favor to 0 opposed. Council Member Butler was absent.

Voting Aye: Bill Boineau, John Wilkinson, Jason Haber, and Fred Kucker

Voting Nay: None.

244 Town Council will now meet in Executive Session pursuant to C.R.S. 24-6-402(4) and
245 Snowmass Village Municipal Code Section 2-45(c), to specifically discuss three items

246

247 Determining positions relative to matters that may be subject to negotiations, developing
248 strategy for negotiations, instructing negotiators pursuant to C.R.S. 24-6-402(4)(e) and
249 Snowmass Village Municipal Code Section 2-45(c)(5); and

250

251 Conferences with an attorney for the purposes of receiving legal advice on specific legal
252 questions pursuant to C.R.S. 24-6-402(4)(c) and Snowmass Village Municipal Code Section 2-
253 45(c)(2);

254

255 Personnel matters, except if the employee who is the subject of the session has requested an
256 open meeting, pursuant to C.R.S. 24-6-402(4)(f)(I) and Snowmass Village Municipal Code
257 Section 2-45(c)(6);

258

259 **At 7:10 p.m.**

260

261 Fred Kucker made the motion to approve reconvening the Regular Meeting of the Snowmass
262 Village Town Council Regular Meeting on Monday, October 3, 2011. Bill Boineau seconded the
263 motion. The motion was approved by a vote of 4 in favor to 0 opposed. Council Member Butler
264 was absent.

265

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266 Voting Aye: Bill Boineau, John Wilkinson, Jason Haber, and Fred Kucker
267 Voting Nay: None.

268 Item No. 13 ADJOURNMENT

269
270 **At 7:11 p.m.**

271
272 Fred Kucker made the motion to adjourn the Regular Meeting of the Snowmass Village Town
273 Council on Monday, October 3, 2011. Bill Boineau seconded the motion. The motion was
274 approved by a vote of 4 in favor to 0 opposed. Council Member Butler was absent.
275





276 Voting Aye: Bill Boineau, John Wilkinson, Jason Haber, and Fred Kucker
277 Voting Nay: None.

278 Submitted By,

279
280
281 _____
282 Rhonda B. Coxon, CMC
283 Town Clerk
284

December





2011

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5 Town Council Meeting 4:00 p.m. 	6	7	8	9	10
11	12 Town Council Meeting 4:00 p.m. 	13	14	15	16	17
18	19 Town Council Meeting 4:00 p.m. 	20	21	22	23	24
25 Christmas Day! 	26 Town Hall Closed for Christmas Holiday!	27	28	29	30	31

2011

January

2012

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<p>1</p>  <p>New Years Day!</p>	<p>2</p> <p>Town Offices Closed in Observance of New Years Day!</p>	3	4	5	6	7
8	<p>9</p> <p>Town Council Meeting 4:00 p.m.</p> 	10	11	12	13	14
15	<p>16</p> <p>Martin Luther King's Birthday!</p> 	17	18	19	20	21
22	<p>23</p> <p>Town Council Meeting 4:00 p.m.</p> 	24	25	26	27	28
29	30	31				

2012