

# 89<sup>TH</sup> CML ANNUAL CONFERENCE

JUNE 21-24 • VAIL • 89<sup>TH</sup> ANNUAL CML CONFERENCE • USEFUL INFORMATION

## WELCOME!

CML continues our tradition of advocacy, information, and training to build stronger cities and towns with our 89th Annual Conference, offering the latest information for you to make a positive impact in your city or town.

Through the hard work of the CML Executive Board, staff, advisory committees, and professional sections, we have developed a dynamic program of accessible information that draws upon the common themes of municipal government. Combined with the spectacular setting of Vail and the opportunity to renew your passion for public service, it is guaranteed to be an invaluable week for all who attend.

We look forward to seeing you in June!

## NEW IN 2011!

### • ATTORNEYS BOOKS

Books for the attorneys' sessions are available for purchase on the registration form. These CLE materials also will be available for free download at [www.cml.org](http://www.cml.org).

### • ADVANCED SESSIONS

Looking for more in-depth information? Then look for sessions printed in blue and marked advanced!

## DON'T FORGET

### • MATERIALS AVAILABLE ON WEB

As conference materials are provided, they will be added to the conference page of [www.cml.org](http://www.cml.org).

### • BBQ CELEBRATION OF MUNICIPAL SERVICE

Rather than an event on Friday night to celebrate the end of three full days of learning, the conference celebration recognizes YOU — the people making a difference in Colorado cities and towns. This ticketed event takes place on Thursday evening, allowing you to return home after the conference on Friday afternoon without missing a single thing. This year, the celebration features the presentation of CML's Elected Officials Leadership Training awards.

### • GUEST REGISTRATION

If your spouse, child, or significant other wants to attend sessions or enjoy the exhibit hall and its refreshments, we ask that you register that person. See details at right or on the registration form.

## LODGING

**THE CUT-OFF DATE TO RESERVE LODGING IS FRIDAY, MAY 20. RESERVATIONS MUST BE MADE DIRECTLY WITH YOUR HOTEL.**

CML has arranged lodging with several properties; be sure to ask for the CML group rate. Links to discounted rates also available at [www.cml.org/CML\\_Annual\\_Conference.aspx](http://www.cml.org/CML_Annual_Conference.aspx).

### LODGING CANCELLATIONS

A one night deposit for each reservation is required at time of booking; cancellations made outside of 30 days will incur a \$35 cancellation fee per reservation and cancellations made within 30 days will forfeit the one night deposit. Early departures, no shows, and late arrivals will forfeit the one night deposit.

### VAIL MARRIOTT MOUNTAIN RESORT & SPA

**For reservations, call 800-266-9432 or 970-476-4444; mention "Colorado Municipal League room block."**

Hotel room \$164  
Two-bedroom owner condo \$205  
Junior timberline suite \$225  
Timeline suite \$299

### LION SQUARE LODGE/MONTANEROS

**For reservations, call 800-525-1943. Mention "Colorado Municipal League room block."**

Lodge room \$140  
One bedroom condo \$169  
One bedroom + loft \$249  
Two bedroom/two bath condo \$275

### ANTLERS AT VAIL

**For reservations, call 888-268-5377 or 970-476-2471 Mention "Colorado Municipal League room block."**

Studio and one bedroom \$159  
Two bedroom/two bath condo \$247  
Three bedroom/two bath condo \$289

*Note on sales tax exemptions: To qualify for sales tax exemptions, the purchase must be made with a prescribed government form or purchase order and paid for directly to the seller by warrant or check drawn on government funds or by credit card in the name of the exempt government agency with verification that the purchase is for governmental purposes and will be paid for directly by the governmental agency. If payment is made by the individual by personal check, cash or personal credit card, the exemption does not apply. [Reg. 36-26-114.1(a)(1)]. Whenever a vendor or buyer disagree as to whether a given sale is tax exempt, the vendor is to collect and the buyer is to pay the tax. The vendor shall give the buyer a receipt to show the tax was paid. The buyer may then apply to the Colorado Department of Revenue for a refund.*

## REGISTRATION DETAILS

### DEADLINES

Friday, **MAY 20:**

- Hotel rooms – note cancellation policies
- Fun run t-shirt reservation or cancellation
- Golf tournament registration
- Early conference registration cut-off

Friday, **JUNE 10:**

### • REGISTRATION CLOSES

Only on-site registrations are available after this date.

### • TICKETED MEALS/EVENTS CLOSE

There are no on-site ticket sales.

### REGISTRATION INFORMATION

- Every delegate, guest, speaker and any other participant must register using the registration form or online at [www.cml.org](http://www.cml.org). **NOTE: NO REGISTRATION WILL BE ACCEPTED BY TELEPHONE OR PROCESSED WITHOUT PAYMENT.**
- The registration fee includes admission to everything except ticketed events. Ticketed meals, Tuesday sessions, tour, golf, fun run, and Thursday celebratory event cost extra.

### PAYMENT

- Payment to CML must accompany your registration forms.
- Lodging payment and deposits are made directly to the hotel.

### CONFERENCE CANCELLATIONS

Only written conference cancellations will be accepted. Refunds will be made if cancellations are received by CML on or through **June 10**, and will be subject to a \$50 per person handling charge. No refunds for no-shows. Cancellations or changes in the number of meal tickets will be honored through June 10. Unused meal tickets are not refundable. Substitutions can be made. If cancelling, be sure to call the hotel to cancel your room reservation.

### GUEST REGISTRATION

Guest registration is optional but is required for guests (spouses, children, and significant others) who attend conference educational sessions or the Exhibit Hall and its refreshments with the registered attendee. Guest registrants receive a name badge, lanyard, tote bag, and two drink tickets to the Wednesday night reception and are welcome to attend any non-ticketed conference educational sessions and the Exhibit Hall and its refreshments. Non-registered guests will not receive a name badge, lanyard, tote bag, additional drink tickets, or admittance to the Exhibit Hall and its refreshments; however, they are welcome to purchase and attend ticketed events (lunches, fun run/walk, Thursday town tour, and Thursday celebratory event).

CML thanks our host community,  
the Town of Vail.




TUESDAY, JUNE 21

**8 A.M. (shotgun start)**

**47<sup>TH</sup> ANNUAL GOLF TOURNAMENT**

Vail Golf Club  
[www.vailrec.com](http://www.vailrec.com)

Prizes courtesy of CIRSA 

The golf tournament is limited to conference registrants and their guests only; proper golf attire is required; minimum age is 16. Golf prizes will be presented during the awards luncheon immediately following the tournament. Contact Barb Major at [bmajor@cml.org](mailto:bmajor@cml.org) to request a foursome.

**Space is limited; early registration is strongly recommended.  
Registration deadline May 20.**

**Fee: \$105**

**1–5 P.M.**

**REGISTRATION**

Tote bags courtesy of Walmart 

Vail Marriott Mountain Resort & Spa

**2–5 P.M.**

**PRE-CONFERENCE SESSION:  
BUDGETING 101 — MANAGING THE PUBLIC CHECKBOOK**

*Co-arranged by the Colorado Government Finance Officers Association*

Elected officials must make decisions on practically all aspects of governing — one of the more daunting tasks is the approval of the annual budget. As the elected body, you have an obligation to manage taxpayers' resources wisely, yet the process and terminology can be difficult to grasp. This session covers basics of financial management and municipal budgeting. Jeff Hansen, Golden finance director, will lead the participants through the first stages of budget preparation through final adoption with specific emphasis on the role of elected officials throughout the process.

*Presenter: Jeff Hansen, Golden finance director*

(2.5 credits, Elected Officials' Training)

**Advance registration and ticket required; tickets must be ordered by June 10**

**Fee: \$45**

**PRE-CONFERENCE SESSION: STRATEGIES FOR SUCCESSFUL  
LEADERSHIP TRANSITION — HIRING A NEW MANAGER OR  
ADMINISTRATOR**

The average tenure for a municipal manager is about four-and-a-half years — at best. Cities and towns *will* experience the need to select, hire, and retain a new manager or administrator. It is an important process with community, leadership, and political ramifications. This practical session looks at the recruitment and selection process, interim managers, the pros and cons of using an executive search firm, interviews and assessments, costs, and ways to assure a good fit, along with best practices to ensure a smooth transition. Dr. Fred Rainquet, a former municipal practitioner, has 14 years of executive search experience.

*Presenter: Fred Rainquet, PhD, KRW Associates partner*

(2.5 credits, Elected Officials' Training)

**Advance registration and ticket required; tickets must be ordered by June 10**

**Fee: \$45**

**5–6 P.M.**

**WELCOME RECEPTION**

*Sponsored by Vail Marriott Mountain Resort & Spa*

Conference attendees are invited to this welcome reception.

WEDNESDAY, JUNE 22



**7-7:45 A.M.**

**MORNING WELLNESS**

*Arranged by the Colorado Women in Government*

Get your conference experience off to a relaxing and healthy start! All conference attendees are invited to refresh and renew with this morning wellness program offered by the Colorado Women in Government. Wear comfortable clothing. Attendees will be required to sign a waiver prior to participation. Children under 18 must be accompanied by a registered adult.

**Advance registration required**

**No charge**

**7:30 A.M.–5 P.M.**

**REGISTRATION**

Vail Marriott Mountain Resort & Spa

**8 A.M.–5 P.M.**

**EXHIBIT HALL**

Vail Marriott Mountain Resort & Spa will host the exhibit hall. Plan to visit with all our great exhibitors! Please wear your badge for admission.

**8–10 A.M.**

**DO THE MUNICIPAL MINGLE**

The perfect opportunity for registered attendees to enjoy coffee, visit with exhibitors, and network. Please wear your badge for admission.

**8–10 A.M., 2 P.M.–5 P.M.**

**CONNECTION CAFÉ**

Need a break from the hustle and bustle of the conference? Need a place to visit with a colleague? Check your email? CML is again offering the Connection Café — part business center, part lounge. The area serves as an informal gathering place with refreshments, comfortable seating, and computer workstations. Attendees can check email, voice mail, access the Internet, print documents or just simply relax and visit with new and old friends. Please wear your badge for admission.

**8:30–9:45 A.M.**

**THE ANSWERS ARE IN THE ROOM**

Do you have burning questions that need to be answered? Do you have some important lessons learned that could be a valuable resource for others? Do you enjoy lively, interactive learning? Then look no more!

The Answers Are in the Room offers you, the attendees, the opportunity to take center stage and share your own knowledge and shape the discussion. These highly engaging sessions provide networking with purpose — connecting people, information, and resources in a collaborative discussion format. Each session has a designated facilitator who has expert knowledge on the topic and is prepared to help facilitate the conversation. So come with your best ideas and your biggest challenges — chances are the answers will be in the room! More session details in final program. (1 credit, Elected Officials' Training)

**8:30–9:45 A.M.**

**MAYORS MINGLE**

Get to know fellow municipal mayors in this informal setting with facilitated discussion, coffee, and refreshments.


**9–9:45 A.M.**

**CML CONFERENCE OVERVIEW**

This overview will help maximize your conference experience. Hear from returning conference participants who will share with you their best tips for getting the most value while attending the CML conference.

**10–11:30 A.M.**

**OPENING GENERAL SESSION:  
LEADERSHIP THROUGH EXTRAORDINARY  
SERVICE**

Sponsored by CIRSA 



How is it that ordinary people with extraordinary determinations go on to become great leaders? They discover that leadership has nothing to do with a title on a business card, and it is not something that can be awarded or appointed — it must be earned. Leadership is not about ability, it is about taking responsibility. Learn the fundamentals that are paramount to becoming an effective leader, and how they can be applied to your life in absolutely any situation. You will leave this session, refreshed, renewed, and armed with the tools and inspiration to exceed the expectations of those you provide service to.

*Presenter: Robin Crow, professional speaker, author, and entrepreneur, Dark Horse Institute at Crow Company and Dark Horse Recording founder*

(1 credit, Elected Official's Training)

**11:30–2 P.M.**

**CIRSA GENERAL MEMBERSHIP & SAFETY MEETING**

Offsite: Donovan Pavilion, 1600 S. Frontage Road, Vail

CIRSA's annual business meeting, luncheon, and safety meeting are open and free to all CIRSA members. Anirban Basu, one of the nation's most recognizable economists, will offer an economic outlook specific to Colorado and a forecast for the global economy. He has written several high-profile economic development strategies on behalf of government agencies and nonprofit organizations. The 2010 Safety Awards will also be presented at this event.

**Advance registration through CIRSA is required; register online at [www.cirsa.org/eventcalendar](http://www.cirsa.org/eventcalendar) or call 800-228-7136.**

**11:45–12:45 P.M.**

**NETWORKING LUNCH**

This informal networking lunch is the perfect opportunity to visit with your colleagues, municipal officials, and our sponsors.

**Advance registration and ticket required; tickets must be ordered by June 10; no on-site sales.**

Fee: \$33

**1 P.M.–5 P.M.**

**THE ANSWERS ARE IN THE ROOM**

The Answers are in the Room is a series of networking events where you, the attendees, take center stage in sharing knowledge and shaping the discussion. Details will appear in the final program.

(1 credit, Elected Officials' Training)



1–2:15 P.M.

## WHAT DO YOU DO WHEN YOUR MUNICIPALITY ENDS UP ON THE FRONT PAGE?

A crisis is not always a natural disaster, or even life-threatening. Sometimes a political or media event causes a public relations crisis that threatens to damage your municipality's reputation — How do you best manage your public response? This session features the principal of a policy communications firm and two municipal public information officers, all of whom are also former news reporters. They will share their experiences in handling these situations from both municipal and media perspectives and provide tips for building relationships with your local media and minimizing the damage to your reputation when these stories arise.

*Presenters: Eric Anderson, SE2 principal; Kartyn Tilley, Golden communications manager and former CBS4 News Colorado employee; Sarah Huntley; Boulder media relations/communications coordinator and former Rocky Mountain News employee*  
(1 credit, Elected Officials' Training)

## PRODUCTIVE PARTNERSHIPS—COUNCILS AND BOARDS WORKING TOGETHER

This session focuses on the relationships within an elected city council or town board. Gain insight into the dynamics of building an effective team that can reach consensus to accomplish policy goals and objectives. Learn how to apply civility, respect, and patience in dealing with different value systems, as well as how to deal with dissent constructively.

*Presenter: Gary Suiter, The Mercer Group Inc.*  
(1 credit, Elected Officials' Training)

## FINDING THE MONEY FOR TRANSPORTATION

The Colorado Department of Transportation (CDOT) and local governments have been hard pressed to maintain the current transportation system, let alone provide for future demands. Cities and towns have postponed street maintenance and capital projects due to decreased revenues. CDOT has cut back services such as snow plowing. In this session, transportation leaders look at how we might adequately fund our transportation needs in the future.

*Presenters: Elena Wilken, Colorado Association of Transit Agencies executive director; Michael Penny, Frisco town manager, Transit and Rail Advisory Committee member, and Blue Ribbon Panel on Transportation Finance member; Don Hunt, Colorado Department of Transportation executive director (invited)*

(1 credit, Elected Officials' Training)

## ADVANCED SESSION:

### P3 — PUBLIC-PRIVATE PARTNERSHIPS FOR YOUR PUBLIC WORKS DOLLAR

*Arranged by the American Public Works Association*

In today's demanding fiscal environment, cities and towns are faced with daunting challenges to develop and fund both projects and operations. P3s — public-private partnerships — are becoming more widespread and showing opportunities for enhanced cost effectiveness and high quality customer service. This program will look into public works related P3s, both project and operational, documenting successes and lessons learned.

*Presenters: Dave Zelenok, Centennial public works director; Dave Frazier, Merrick & Company vice president; Keith Reester, Loveland public works director*  
(1 credit, Elected Officials' Training)

2:45–4 P.M.

## WAYS THAT LIBRARIES ADD VALUE TO YOUR COMMUNITY

*Arranged by the Colorado Library Association*

Libraries have come a long way since just being a place to check out a book, and their future is now! This informative session will discuss the changing needs and interests — now and in the future — of libraries and how they work to provide support to government, business, and the community.

*Presenter: TBD*  
(1 credit, Elected Officials' Training)

## PRODUCTIVE PARTNERSHIPS: EFFECTIVE ELECTED OFFICIAL AND STAFF RELATIONSHIPS

Having issues with getting staff to follow council or board direction? Is your council or board overmanaging staff? This session provides valuable tips and insight into building effective council/board and staff relations for an improved team energy and accomplishment of the elected body's policy goals. You will come away with a better understanding of the difference in roles between policy making and implementation, and when and why those roles become confused.

*Presenter: Gary Suiter, The Mercer Group Inc.*  
(1 credit, Elected Officials' Training)

## LEGAL SHORT SHOTS

### All about nuisances

Burnt-out buildings, overgrown yards, noisy neighbors, barking dogs — we know we are supposed to regulate and prevent "nuisances," but what does that mean? Learn about one of those things your residents are always complaining about (being a nuisance?!), as

well as one of the most important powers possessed by municipalities.

### Governmental immunity primer

Municipalities cannot be sued for personal injury — except in certain situations. Why is that? If a police car runs over my foot, why shouldn't the taxpayers pay for it? Learn the public policy rationale and the basics of a critical law, one that is central to our governmental function, the Colorado Governmental Immunity Act.

*Presenters: Robert Widner, Esq. and Linda Michow, Esq., Widner, Michow & Cox, LLP*  
(1 credit, Elected Officials' Training)

## ADVANCED SESSION:

### EVOLVE OR DIE: INTEGRATING SOCIAL MEDIA INTO YOUR COMMUNICATIONS STRATEGY

*Arranged by the Public Information Officers*

Social media continues to be an underutilized communications strategy for municipalities. Social media is not a new shiny toy. It is here to stay, and by neglecting to incorporate social media into your communications strategy, you are missing valuable opportunities to participate and influence the conversation that is happening online. In this session, you will see why social media is here to stay and how to get involved with it and incorporate it into your communications strategy.

*Presenter: Brandon Zelasko, SE2 interactive strategist & associate*  
(1 credit, Elected Officials' Training)

4:30–5:15 P.M.

## MEET THE CANDIDATES

Get to know who is running for the CML Executive Board.

5:30–7 P.M.

## DELEGATES RECEPTION

This wonderful event is underwritten by our generous sponsors and is open to all registered attendees and registered guests. Plan to visit and network with sponsors and colleagues. Please wear your conference badge for admission to this reception.

*The opportunity to share ideas, exchange resources, and solve problems collectively with other municipal officials from across Colorado is extremely valuable.*



THURSDAY, JUNE 23

**7 A.M.**

### **FUN RUN/WALK**

Run (or walk) for local government! Wake up early, stretch and join in on the 20th Annual 5K Fun Run/Walk. Route and start location details to follow in final program.

**Advance registration required. Register by May 20 to receive a t-shirt at the conference.**

Fee: \$20

**8–5 P.M.**

### **REGISTRATION**

Vail Marriott Mountain Resort & Spa

**8 A.M.–NOON**

### **EXHIBIT HALL**

Be sure to visit with our exhibitors this morning — here today, gone tomorrow!

**8–10 A.M., 2–5 P.M.**

### **CONNECTION CAFÉ**

The Connection Café is part business center, part lounge. This informal gathering place for conference attendees includes refreshments, comfortable seating, and computer workstations. Registered attendees can check email, voice mail, access the Internet, print documents or just simply relax and visit with new and old friends.

**8:30 A.M.–4:45 P.M.**

### **THE ANSWERS ARE IN THE ROOM**

The Answers are in the Room is a series of networking events where you, the attendees, take center stage in sharing knowledge and shaping the discussion. Complete details will appear in the final program.

(1 credit, Elected Officials' Training)

**8:30–9:45 A.M.**

### **STAYING OUT OF THE NEWSPAPER: CONFLICTS OF INTEREST, ETHICS AND AMENDMENT 41**

*Co-arranged with the Colorado Municipal Clerks Association*

The Colorado Constitution, various state statutes, and many local provisions address ethical behavior by local officials. Running afoul of these laws, or even appearing to approach a violation, is a good way to get your name in the paper in a way you don't like! This session provides a basic knowledge of the law in this important area so you can recognize pitfalls, as well as when it is time to check in with your municipal attorney.

*Presenter: Geoff Wilson, CML general counsel*  
(1 credit, Elected Officials' Training)

### **POWER PLAY PARTNERSHIPS**

*Arranged by the Parks and Recreation Section*

Discuss the value and importance of GOCO and Lottery funds when providing for park and recreation programs and services with a panel that represents municipalities of various populations and geographic locations that have successfully completed GOCO/Lottery projects.

*Presenters: Matt Robbins, Colorado Lottery community relations; Jackie Miller, Great Outdoors Colorado program manager*  
(1 credit, Elected Officials' Training)

### **SHAPING THE BUSINESS MIX FOR A VIBRANT DOWNTOWN**

*Arranged by Downtown Colorado, Inc.*

Land banking, innovative zoning, clever communications, and incentives for property owners are all innovative ways to influence the businesses a community showcases on Main Street. Review trends, techniques, and practical tools to foster a stronger mix of businesses to drive the local economy.

*Presenters: Kat Correll, Downtown Colorado, Inc. executive director; Christy Culp, Colorado Department of Local Affairs Division of local Government community development specialist*

(1 credit, Elected Officials' Training)

### **ADVANCED SESSION: MEDICAL MARIJUANA**

*Co-arranged with the Colorado Association of Chiefs of Police*

This session addresses medical marijuana enforcement and local regulation of caregivers and home grows.

*Presenters: Dan Oates, Aurora chief of police; Dan Hartman, Colorado Department of Revenue Medical Marijuana Enforcement Division director*

(1 credit, Elected Officials' Training)

(Attorney CLE credits have been applied for; must be registered to receive credits)

### **EMERGING ISSUES**

Hear about the late-breaking issues that affect Colorado municipalities. Be ahead of the curve and impress your colleagues with knowledge of prominent emerging issues.

*Presenters: TBD*

(1 credit, Elected Officials' Training)

**10:15–11:45 A.M.**

### **FEDERAL HEALTH CARE: WHAT MUNICIPALITIES NEED TO KNOW**

Many people don't understand what the passage of the Affordable Health Care Act does and how it may affect them. Learn about the legislation, the changes that will occur, the time it will take to implement, and the affect it may have on employers, employees, and the population at-large.

*Presenters: William N. Lindsay III, CLU, CEBS, RPA, Lockton Companies LLC benefit group — Denver president*  
(1 credit, Elected Officials' Training)

### **IMMIGRANT INTEGRATION: THE MUNICIPAL RESPONSE**

This panel will focus on how cities and towns are welcoming immigrants into their communities and some of the demographic changes facing the state in that regard.

*Presenters: Elizabeth Garner, Colorado state demographer; Doug Clark, Littleton mayor; Brenda Zion, OneMorgan County executive director*

(1 credit, Elected Officials' Training)

### **THE MUNICIPAL COURT-ELECTED OFFICIAL RELATIONSHIP**

This session is designed as an interactive ethics discussion about issues that arise between municipal judges and their city councils or town boards.

*Presenters: George Boyle, Arvada municipal judge; Bill Starks, Loveland municipal judge*  
(1 credit, Elected Officials' Training)

(Attorney CLE credits have been applied for; must be registered to receive credits)

### **ADVANCED SESSION: SUBURBAN ZONING CODES FOR A REDEVELOPMENT/INFILL WORLD**

*Arranged by the Colorado Chapter of the American Planning Association*

Discuss the difficulty of applying existing zoning code standards and criteria to proposed infill and redevelopment, as well as the ways cities and towns can facilitate planning of this type of development.

*Presenter: Greg Moberg, Grand Junction planning services supervisor*  
(1 credit, Elected Officials' Training)

## NOON-1:30

### GENERAL LUNCH



Gov. John Hickenlooper has been invited to present his views on local and state government.

**Advance registration and ticket required. Tickets must be ordered by June 10;**

**no on-site sales.**

Fee: \$38

## 1:30-3 P.M.

### TABOR UPDATE

*Arranged by the Attorneys Section*

This session provides a brief history of the Taxpayers Bill of Rights and analyzes the impact of several recent decisions from Colorado's Appellate Courts.

*Presenters: Dee Wisor, Esq., Sherman & Howard LLC; Jean Dubofsky, Esq., Dubofsky Law Firm PC; Sharon Eubanks, Office of Legislative Legal Services deputy director*

*(Attorney CLE credits have been applied for; must be registered to receive credits)*

## 1:50-4 P.M.

### TOWN OF VAIL WALKING TOUR

The cranes are all gone and new guests are arriving! Walk with Vail town planners on a tour of Vail Village and LionsHead Village; hear their insights and perspectives of the town's ongoing renewal. Highlights include a glimpse into the history of Vail, how the town's master plans have shaped Vail's future, and what new guest service enhancements are now in store. Comfortable walking shoes are recommended. Children under the age of 16 must be accompanied by an adult.

**Space is limited; advance registration is required.**

Fee: No charge

***Upon returning from the conference, plan to provide details on what you learned and how you plan to apply your newfound knowledge to some of the challenges you are facing in your community.***

## 2:15-3:30 P.M.

### SMALL COMMUNITY RESOURCE CENTER

This exhibit-style session features information on resources, funding, and technical assistance programs of particular interest to smaller communities. Various state agencies, federal programs, institutes of higher education, nonprofits, and other organizations have been invited to participate in this informative networking event.

### SKI! A CENTURY OF COLORADO SKIING, A DOCUMENTARY FILM

*Arranged by the Colorado Association of Ski Towns; Film provided by Rocky Mountain PBS*

For more than 100 years, the best skiing in the world has been in Colorado. Break trail with the pioneers of ski history and hear from Olympic skiers, historians, inventors, soldiers, and ski bums.

*Presenter: Jerry Groszold, Colorado Ski and Snowboard Hall of Fame inductee*

## 2:15-4:15 P.M.

### ANNUAL BUSINESS MEETING

Ballots and voting cards may be picked up starting at 1:45 p.m. at the site of the business meeting. The meeting is scheduled to begin promptly at 2:15 p.m. Late voting is not permitted. Conference delegates will elect CML Executive Board members, adopt the League's 2011-2012 Policy Statement and consider other League business. Jim White, CML president, will provide an annual report on CML activities. Delegates must be present to vote; no proxy voting will be allowed.

## 2:15-4:15 P.M.

### CLERKS BUSINESS MEETING

## 3:15-4:30 P.M.

### COUNCIL/BOARD-LEVEL PERSONNEL ISSUES

*Arranged by the Attorneys Section*

This session explores the liability issues that can arise when a city council or board of trustees must deal with a personnel issue involving a high-level direct report such as a manager/administrator. Legal requirements, pitfalls, and suggestions will be discussed.

*Presenter: Tami A. Tanoue, CIRSA general counsel and claims manager*

*(Attorney CLE credits have been applied for; must be registered to receive credits)*

## 3:30-5:30 P.M.

### CAST MEETING & RECEPTION

The Colorado Association of Ski Towns will once again be hosting its member meeting and reception.

## 5:30-7:30 P.M.

### BBQ CELEBRATION OF MUNICIPAL SERVICE

*Sponsored by Xcel Energy*  **Xcel Energy**

Join us at the beautiful Gerald R. Ford Amphitheater for a special event that celebrates you and your service to your community. Municipal government requires time, dedication, and a spirit of service — and Thursday night is all about acknowledging your efforts and having a great time with your fellow municipal officials. **NEW!** CML will honor the Elected Officials' Leadership Training Program Awards recipients at the celebration. Join us for a BBQ dinner, networking, and an evening of entertainment provided by Jolly Demis, the "Complete Entertainer."

**Advance registration and ticket required. Cash bar. Tickets must be ordered by June 10; no on-site sales.**

Fee: Adults (12 & up) \$30; Kids (4-11) \$20; 3 and under free.



FRIDAY, JUNE 24



**8–10:30 A.M.**

**REGISTRATION**

Vail Marriott Mountain Resort & Spa

**7:15–8:45 A.M.**

**CWIG BREAKFAST:  
LEGENDARY LADIES**

*Arranged by the Colorado Women in Government*

This year, Colorado Women in Government is very excited to present "Legendary Ladies," an award winning, nonprofit educational performance organization that will perform "Unconventional Women of the West." Their skits will add color, history, and frivolity to your CML experience. Come find out about amazing women in Colorado history and prepare to have your own leadership inspired.

**Advance registration and ticket required.**

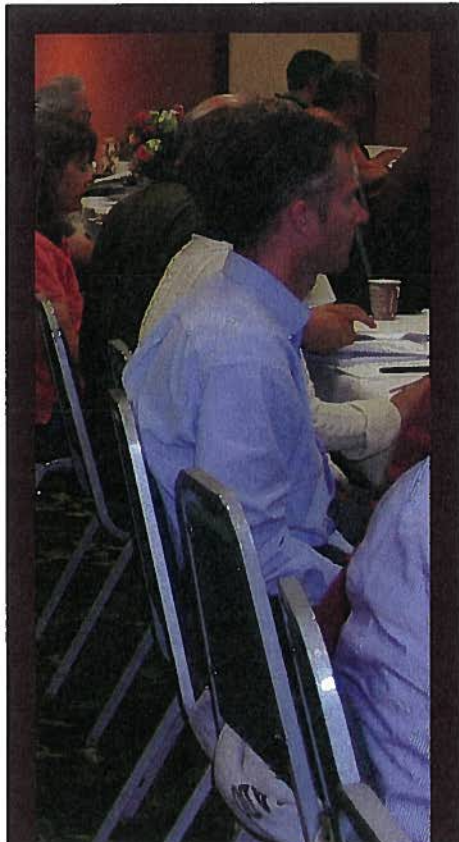
**Tickets must be ordered by June 10. No on-site sales.**

Fee: \$24

**8–10 A.M.**

**CONNECTION CAFÉ**

Last chance to use the café to check your email, voice mail, access the Internet, print documents, or just visit with colleagues.



**9–10:15 A.M.**

**LINKING RESIDENT OPINION SURVEYS TO ACTION — WHAT DOES IT REALLY MEAN?**

*Co-arranged by the Colorado Performance Measurement Consortium*

Understanding what a representative cross-section of the public thinks about your community's quality of life, service delivery, public trust, and civic engagement requires a well-conceived and properly executed scientific survey. Hear from municipal officials who have completed this process successfully.

*Presenters: Thomas Miller, National Research Center, Inc. president; Susan Parker, Crested Butte town manager; Edward Scholz, Denver deputy budget director*

(1 credit, Elected Officials' Training)

**GROWTH IN THE WEST:  
MANAGING OUR WATER RESOURCES**

Explore the management of water resources by the earliest residents of Colorado and the West, and how that management has changed over the centuries. As our cities and towns continue to grow, what does the future hold for the West and this finite resource?

*Presenter: Judge Gregory Hobbs, Colorado Supreme Court justice*

(1 credit, Elected Officials' Training)

**ENGAGING YOUTH: SUCCESSFUL  
STRATEGIES FOR INVOLVING YOUTH**

Officials from across the state strive to create effective ways to ensure that youth are engaged and active members of their communities. These opportunities benefit students and provide valuable insight on solutions to community challenges. Learn the valuable resources available to communicate with students in and out of the classroom.

*Presenters: Kent Willmann, University of Colorado School of Education instructor; Steve Rabe, Canon City administrator; Kristen Romary, Lone Tree executive assistant/ community outreach coordinator*

(1 credit, Elected Officials' Training)

**MANAGERS SESSION: 10 HABITS OF  
HIGHLY EFFECTIVE MANAGERS**

*Arranged by the Colorado City & County Management Association*

In these tough times, serving as an effective municipal manager comes with many challenges: Are you equipped to handle them? Hear some viable ideas on how to deal with lack of resources, communicating with the public, strategic planning, collaborative partnering, and growing organizational capacity.

*Presenter: Mary C. Kelly, PhD, Productive Leaders CEO, U.S. Air Force Academy professor of economics, and U.S. Navy retired commander*

**THE ANSWERS ARE IN THE ROOM**

The Answers are in the Room is a series of networking events where you, the attendees, take center stage in sharing knowledge and shaping the discussion. Details will be included in the final program.

(1 credit, Elected Officials' Training)

**COMPREHENSIVE AUDIT OF  
MUNICIPAL INSURANCE**

*Arranged by the Attorneys Section*

This session answers questions about insurance. What coverage does a city/town need in general? What does it take to be self-insured? What coverage should you require contractors to provide? When is "additional insured" coverage available? What about police excessive force cases?

*Presenter: Brooke Pates, Sherman & Howard LLC*

(Attorney CLE credits have been applied for; must be registered to receive credits)

**10:30–11:45 A.M.**

**LEGAL IMPLICATIONS OF SOCIAL MEDIA**

*Arranged by the Attorneys Section*

This session addresses recent developments in the law and considerations for municipalities that already have or are considering a Facebook page, Twitter updates, or other social media use.

*Presenters: Geoffrey N. Blue, deputy attorney general; Kathie Guckenberger, Esq., Widner, Michow & Cox, LLP; Nancy Rodgers, Esq., Kissinger & Fellman PC*

(Attorney CLE credits have been applied for; must be registered to receive credits)

**10:45–NOON**

**CLOSING GENERAL SESSION:  
MASTER YOUR WORLD — LEADERSHIP  
TECHNIQUES FOR GREATER  
PRODUCTIVITY**



Current economic times call for innovation, flexibility, and adaptability. Responding to change can make us stronger by providing new opportunities for growth and leadership.

Municipalities are having to do more with less and are looking at where their resources are allocated. Dr. Kelly will inspire and provide you with tips and lessons on how you can improve productivity, communication and lead others to champion a "can do" attitude in the efforts and roles you serve.

*Presenter: Mary C. Kelly, PhD, Productive Leaders CEO, U.S. Air Force Academy professor of economics, and U.S. Navy retired commander*

(1 credit, Elected Officials' Training)

# CML

COLORADO MUNICIPAL LEAGUE

The Voice of Colorado's Cities and Towns

**NOON-1:30 P.M.**

## ELECTED OFFICIALS LUNCHEON

Sponsored by AT&T Colorado 



Colorado Supreme Court Justice Gregory Hobbs will address the audience and introduce the winners of the "If I Were Mayor ..." contest.

**Advanced registration and ticket required; tickets must**

**be ordered by June 10; no on-site sales**

Fee: \$37

## MANAGERS LUNCHEON

**Advanced registration and ticket required; tickets must be ordered by June 10; no on-site sales**

Fee: \$37

## ATTORNEYS LUNCHEON

**Advanced registration and ticket required; tickets must be ordered by June 10; no on-site sales**

Fee: \$37

**1:45-3 P.M.**

## ETHICS OF TECHNOLOGY

*Arranged by the Attorneys Section*

Learn when you can and cannot remove sensitive information, view metadata, and track changes from PDFs and other electronic documents, along with other pertinent information.

*Presenter: Charles F. Luce, Jr., Moye White LLP*

(Attorney CLE credits have been applied for; must be registered to receive credits)

**3:15-4:30 P.M.**

## LEGISLATIVE UPDATE

*Arranged by the Attorneys Section*

With the 2011 legislative session behind us, come find out the laws enacted in 2011 and the legal implications for municipalities in Colorado.

*Presenters: Geoff Wilson, CML general counsel; Kevin Bommer, CML legislative advocacy manager; Mark Radtke, CML legislative & policy advocate*

(Attorney CLE credits have been applied for; must be registered to receive credits)



## ATTORNEYS' SESSIONS *arranged by the Attorneys Section*

**THURSDAY, JUNE 23 • 8:30-9:45 A.M.**

### MEDICAL MARIJUANA

*Co-arranged with the Colorado Association of Chiefs of Police*

This session addresses medical marijuana enforcement and local regulation of caregivers and home grows.

*Presenters: Dan Oates, Aurora chief of police; Dan Hartman, Colorado Department of Revenue Medical Marijuana Enforcement Division director*

**THURSDAY, JUNE 23 • 10:15-11:45 A.M.**

### THE MUNICIPAL COURT-ELECTED OFFICIAL RELATIONSHIP

This session is designed as an interactive ethics discussion about issues that arise between municipal judges and their city councils or town boards.

*Presenters: George Boyle, Arvada municipal judge; Bill Starks, Loveland municipal judge*

**THURSDAY, JUNE 23 • 1:30-3 P.M.**

### TABOR UPDATE

This session provides a brief history of the Taxpayers Bill of Rights and analyzes the impact of several recent decisions from Colorado's Appellate Courts.

*Presenters: Dee Wisor, Esq., Sherman & Howard LLC; Jean Dubofsky, Esq., Dubofsky Law Firm; Sharon Eubanks, Office of Legislative Legal Services deputy director*

**THURSDAY, JUNE 23 • 3:15-4:30 P.M.**

### COUNCIL/BOARD-LEVEL PERSONNEL ISSUES

This session explores the liability issues that can arise when a city council or board of trustees must deal with a personnel issue involving a high-level direct report such as a manager/administrator. Legal requirements, pitfalls, and suggestions will be discussed.

*Presenter: Tami A. Tanoue, CIRSA general counsel and claims manager*

**FRIDAY, JUNE 24 • 9-10:15 A.M.**

### COMPREHENSIVE AUDIT OF MUNICIPAL INSURANCE

Get answers to your insurance questions: What coverage does a city/town need? What does it take to be self-insured? What coverage should you require contractors to provide? When is "additional insured" coverage available? What about police excessive force cases?

*Presenter: Brooke Pates, Sherman & Howard LLC*

**FRIDAY, JUNE 24 • 10:30-11:45 A.M.**

### LEGAL IMPLICATIONS OF SOCIAL MEDIA

Learn recent developments in the law and considerations for municipalities that already have or are considering a Facebook page, Twitter updates, or other social media use.

*Presenters: Geoffrey N. Blue, deputy attorney general; Kathie Guckenberger, Esq., Widner, Michow & Cox, LLP; Nancy Rodgers, Esq., Kissinger & Fallman PC*

**FRIDAY, JUNE 24 • NOON-1:30 P.M.**

### ATTORNEYS LUNCHEON

**Advanced registration and ticket required; tickets must be ordered by June 10; no on-site sales**

Fee: \$37

**FRIDAY, JUNE 24 • 1:45-3 P.M.**

### ETHICS OF TECHNOLOGY

Learn when you can and cannot remove sensitive information, view metadata, and track changes from PDFs and other electronic documents, along with other pertinent information.

*Presenter: Charles F. Luce, Jr., Moye White LLP*

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### LEGISLATIVE UPDATE

With the 2011 legislative session behind us, come find out the laws enacted in 2011 and the legal implications for municipalities in Colorado.

*Presenters: Geoff Wilson, CML general counsel; Kevin Bommer, CML legislative advocacy manager; Mark Radtke, CML legislative & policy advocate*

CLE credits have been applied for; you must be registered to receive credits.

Books for the attorneys' sessions are available for purchase on the registration form; books must be picked up at the conference. These CLE materials also will be available for free at [www.cml.org](http://www.cml.org) as they are provided.



COLORADO MUNICIPAL LEAGUE

The Voice of Colorado's Cities and Towns

BASIC REGISTRATION FEES

Table with 4 columns: Registration type, Price, and currency symbols.

GUEST REGISTRATION

Guest registration is optional and is only for guests (spouses, children and significant others) who intend to attend educational sessions with the registered attendee.

Guest # @ \$50 each \$

Guest names

5K FUN RUN/WALK T-SHIRT INFORMATION

Complete this form and mark the appropriate line for the fun run/walk to right for payment for a T-shirt for those registered by May 20.

Name 1 M F

T-shirt size: S M L XL

Name 2 M F

T-shirt size: S M L XL

Name 3 M F

T-shirt size: S M L XL

Name

Title

Address, city, state, ZIP

Phone

This is my first conference Vegetarian meals

Check enclosed Visa Mastercard

Visa/MC #

Exp. Date

Name on Card

Organization name on card (if any)

Signature

MEALS AND EVENTS FEES

NOTE NUMBER OF TICKETS. Meal tickets must be ordered by June 10, no exceptions; no on-site ticket sales.

Table with 4 columns: Meal/Event name, Quantity, Price, and currency symbols.

MEALS AND EVENTS TOTAL \$

TOTAL REGISTRATION COSTS

Summary table for total registration costs with columns for item and amount.

PAYMENT MUST BE ENCLOSED WITH REGISTRATION. REGISTRATION ALSO AVAILABLE ONLINE AT WWW.CML.ORG. SEND FORM WITH CHECK OR CREDIT CARD INFORMATION TO: Colorado Municipal League, 1144 Sherman Street, Denver, CO 80203. Conference Cancellations. Only written conference cancellations will be accepted.