

BUILDING PERMIT AND ZONING REVIEW CHECKLIST

Residential Construction:

- | <u>New</u> | <u>Addition</u> | <u>Remodel</u> |
|---|---|---|
| <input type="checkbox"/> SMV H/O Assn. Design Review Approval ¹ | <input type="checkbox"/> SMV Design Review Approval | <input type="checkbox"/> SMV Design Review Approval |
| <input type="checkbox"/> Completed Building Permit application | <input type="checkbox"/> Completed Building Permit app. | <input type="checkbox"/> Completed Building Permit app. |
| <input type="checkbox"/> Plan Sets – 2 (11x17 for county) | <input type="checkbox"/> Plan Sets – 2 | <input type="checkbox"/> Plan Sets - 2 |
| <input type="checkbox"/> Soils Report | <input type="checkbox"/> Soils Report | |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Site Plan | |
| <input type="checkbox"/> Survey | <input type="checkbox"/> Survey | |
| <input type="checkbox"/> Engineer's stamp | <input type="checkbox"/> Engineer's Stamp (structural) | |
| <input type="checkbox"/> Construction Mgmt. Plan | <input type="checkbox"/> Construction Mgmt. Plan | <input type="checkbox"/> Construction Mgmt. Plan |
| <input type="checkbox"/> Landscaping Plan | | |
| <input type="checkbox"/> Energy Calculations | <input type="checkbox"/> Energy Calculations | |
| <input type="checkbox"/> Fire access ² | <input type="checkbox"/> Underground utilities | <input type="checkbox"/> Underground Utilities |
| <input type="checkbox"/> Fire Alarm (2 or more stories, 7 or more units) | | |
| <input type="checkbox"/> Fire Hydrants (within 400' for SFD/Duplex, 175' for other) | | |
| <input type="checkbox"/> Flood Hazard (elevation certificate) | <input type="checkbox"/> Flood Hazard (elevation certificate) | |
| <input type="checkbox"/> Fire suppression (over 5000 SF) | | |
| <input type="checkbox"/> Connection Permit ³ | <input type="checkbox"/> Connection Permit ² | |
| <input type="checkbox"/> R.O.W. Access Permit ⁴ | | |
| <input type="checkbox"/> Floor Area Calculations | <input type="checkbox"/> Floor Area Calculations | |
| <input type="checkbox"/> Plan Review Fee | <input type="checkbox"/> Plan Review Fee | <input type="checkbox"/> Plan Review Fee |
| <input type="checkbox"/> Contractor License | <input type="checkbox"/> Contractor License | <input type="checkbox"/> Contractor License |
| <input type="checkbox"/> Subcontractor List | <input type="checkbox"/> Subcontractor List | <input type="checkbox"/> Subcontractor List |
| <input type="checkbox"/> BEST card (all contractors) | <input type="checkbox"/> BEST card (all contractors) | <input type="checkbox"/> BEST card (all contractors) |

¹ Contact Snowmass Village Homeowner's Association Design Committee, 923-4733

² Contact Fire Department, 923-2212.

³ Contact Snowmass Water & Sanitation, 923-2056

⁴ Contact Public Works, 923-5110

BUILDING PERMIT AND ZONING REVIEW CHECKLIST

Residential (continued):

New

- Completion Deposit
- Permit Fee
- Excise Tax
- Occupancy Assessment⁵

Addition

- Completion Deposit
- Permit Fee
- Excise Tax
- Occupancy Assessment

Remodel

- Completion Deposit
- Permit Fee

Zoning approval (see attached)

If a zoning review is required, it must be completed before applying for a Building Permit

Commercial Construction:

New

- Health Department (food establishments)⁶
- Parking Calculations
- Loading Zone
- Signs (separate permit)
- Site Utility Plan
- Engineered Drainage
- Slope Engineering
- Housing Mitigation
- Brush Creek Impact Report
- Wildlife Habitat Analysis

Addition

- Parking Calculations

- Site Utility Plan
- Engineered Drainage
- Slope Engineering

Remodel

- Parking Calculations

NO BUILDING PERMIT APPLICATIONS WILL BE PROCESSED UNTIL ALL OF THE REQUIRED INFORMATION IS PROVIDED.

⁵ SFD<4000SF=\$.20/SF
SFD>4000SF=\$.30/SF
MFD/Hotels = \$.75/SF
Commercial = \$.85/SF

⁶ Contact Pitkin County Health Dept., 920-5070