

# QUESTIONS AND ANSWERS ABOUT THE SNOWMASS VILLAGE EMPLOYEE HOUSING APPLICATION PROCESS

QUESTION: **WHICH APPLICANT IS GIVEN AN APARTMENT FIRST?**

ANSWER: THE SNOWMASS VILLAGE EMPLOYEE WITH THE LONGEST EMPLOYMENT TIME. ALL RENTAL APPLICATIONS ARE PRIORITIZED ACCORDING TO THE LENGTH OF EMPLOYMENT TIME IN SNOWMASS VILLAGE NOT ASPEN OR PITKIN COUNTY EMPLOYMENT TIME.

IF YOU ARE NOT CURRENTLY WORKING IN SNOWMASS VILLAGE FULL TIME THE HOUSING DEPARTMENT SUGGESTS YOU SEEK HOUSING ELSEWHERE. A FULL TIME EMPLOYEE IS DEFINED AS SOMEONE WHO WORKS A FULL SHIFT OR 40-HOUR WEEK, WHICHEVER IS APPLICABLE AT HIS/HER PLACE OF EMPLOYMENT, THE EQUIVALENT OF EIGHT MONTHS OR MORE DURING EACH TWELVE-MONTH PERIOD.

QUESTION: **HOW LONG WILL IT TAKE FOR ME TO GET AN APARTMENT?**

ANSWER: THE HOUSING DEPARTMENT CAN TELL YOU WHERE YOU ARE ON THE WAITING LIST A FEW DAYS AFTER YOU SUBMIT YOUR APPLICATION. THE LONGER YOU HAVE WORKED IN SNOWMASS THE HIGHER PRIORITY YOU WILL HAVE FOR RECEIVING AN APARTMENT. THE HOUSING DEPARTMENT DOES NOT HAVE A METHOD TO TELL HOW MANY APARTMENTS WILL BE TURNING OVER FROM MONTH TO MONTH AND HOW FAR WE WILL GO DOWN THE WAITING LIST TO RENT THESE APARTMENTS. WHEN APARTMENTS BECOME AVAILABLE WE TRY TO GIVE APPLICANTS A 30 DAY NOTICE TO MOVE INTO THE HOUSING APARTMENTS. IT IS NOT UNCOMMON FOR APPLICANTS TO WAIT SIX TO TWELVE MONTHS OR MORE FOR AN APARTMENT TO BECOME AVAILABLE. CURRENT HOUSING TENANTS MAY RECEIVE A PRIORITY FOR NEW OR VACANT APARTMENTS.

QUESTION: **WHICH SIZE APARTMENT SHOULD I SIGN UP FOR?**

ANSWER: APPLICANTS SHOULD SELECT THE SIZE OF APARTMENT THAT WILL MEET THEIR NEEDS FOR BOTH SIZE AND FINANCIAL ABILITY. GENERALLY, STUDIOS AND TWO-BEDROOM APARTMENTS TURN OVER FASTER BECAUSE WE HAVE MORE APARTMENTS IN THIS SIZE RANGE.

QUESTION: **IF I MOVE INTO A STUDIO APARTMENT, CAN I SWITCH TO A ONE BEDROOM APARTMENT SIX MONTHS LATER?**

ANSWER: RESIDENTS MUST OCCUPY APARTMENTS FOR ONE YEAR BEFORE APARTMENT TRANSFERS ARE PERMITTED. MOVING INTO ONE SIZE APARTMENT AND PLANNING TO SWITCH TO ANOTHER SIZE APARTMENT IS NOT RECOMMENDED. APPLICANTS SHOULD SELECT THE APARTMENT SIZE THEY NEED AND NOT COUNT ON TRANSFERRING APARTMENTS.

QUESTION: **DO I NEED TO CALL THE HOUSING OFFICE TO KEEP MY APPLICATION ACTIVE?**

ANSWER: YES!! YOU NEED TO CALL THE HOUSING ***AT LEAST*** ANNUALLY (ONCE A YEAR) TO KEEP YOUR APPLICATION ACTIVE. IF YOU MOVE AND CHANGE PHONE NUMBERS, PLEASE CALL THE HOUSING OFFICE TO LET US KNOW (**923-2360**). APPLICANTS WHO DO NOT CALL ANNUALLY WILL BE PLACED IN THE INACTIVE FILE.

QUESTION: **DO YOU HAVE SIX MONTH LEASES FOR THE WINTER OR SUMMER SEASONS?**

ANSWER: NO, ALL THE SNOWMASS VILLAGE EMPLOYEE HOUSING NOW REQUIRES A ONE YEAR LEASE. THE LEASES START IN JANUARY AND END ON December 31ST EACH YEAR. THESE ARE NOT SEASONAL RENTAL APARTMENTS.